

CHAPTER 1

POLICE DEPARTMENT

SECTION:

6-1-1 Department Created; Composition

6-1-2: Chief of Police

6-1-3: Appointments, Promotions and Discharges

6-1-4: Duties of Police Officers Generally

6-1-5: Rules and Regulations

6-1-6: Conduct of Members

6-1-7: Custody of Lost, Abandoned, Stolen Property

6-1-8: Service of Process

6-1-9: Duty to Appear as a Witness; Fee

6-1-1: **DEPARTMENT CREATED; COMPOSTION:** There is hereby created a Police Department, an Executive Department of the Village. The Department shall consist of those officers as may be provide from time to time by resolution of the corporate authorities. (2002 Code)

6-1-2: **CHIEF OF POLICE:**

- A. Office Created; Appointment and Removal: There is hereby created the position of employment and the Office of the Chief of Police. The Chief shall be appointed and removed by the President, with the advice and consent of the Board of Trustees; provided, that if the person appointed as Chief of Police was at the time of such promotion a member of the Department, he shall retain his status and rank while serving as Chief of Police and shall revert to such status and rank when his term as Chief of Police has ended.
- B. Duties Generally: The Chief of Police shall keep such records and make such reports concerning the activities of his Department as may be required by Statute, Ordinance or by direction from the Village Board. The Chief shall be responsible for the performance by the Police Department of all its functions, and all persons who are members of the Department shall serve subject to the order of the Chief of Police. (2002 Code)

6-1-3: **APPOINTMENTS, PROMOTIONS AND DISCHARGES:**

- A. Appointments and Promotions: Except for the position of Chief of Police, appointments to and promotions within the Police Department shall be made by the Village Board in the manner provided by law.
- B. Discharges from Office: No Police Officer shall be discharged from the Department except after a hearing on charges before the Village Board as provided by law; provided, that this shall not be construed as affecting the power of the Village President to appoint and remove the Chief of Police, with the advice and consent of the Board of Trustees. (2002 Code)

6-1-4: **DUTIES OF POLICE OFFICERS GENERALLY:** It shall be the duty of the members of the Police Department to see to the enforcement of all ordinances of the Village and of all statutes effective in the Village, and to preserve order and prevent infractions of the law and to arrest violators thereof. Every member of the Police Department is hereby declared to be a conservator of the peace. (2002 Code)

6-1-5: **RULES AND REGULATIONS:** The Chief of Police may make or prescribe such rules and regulations for the guidance of the members of the Department as he shall see fit; and the rules, when approved by the Board of Trustees shall be binding on such matters. (2002 Code)

6-1-6: **CONDUCT OF MEMBERS:** It shall be the duty of every member of the Police Department to conduct himself in a proper and law abiding manner, and to avoid the use of unnecessary force. (2002 Code)

6-1-7: **CUSTODY OF LOST, ABANDONED, STOLEN PROPERTY:** The Chief of Police shall be custodian of all lost, abandoned or stolen property in the Village. (2002 Code)

6-1-8: **SERVICE OF PROCESSES:** The Chief of Police shall be authorized to serve writs, summonses, and other processes, but no patrolman shall serve any such summons or process except on the order of the Chief of Police or of the Village President. (2002 Code)

6-1-9: **DUTY TO APPEAR AS WITNESS; FEE:** Every member of the Police Department shall appear as a witness whenever this is necessary in a prosecution for a violation of a Village Ordinance or a State or Federal law. No such member shall receive any witness fee for such services in any action or suit to which the Village is a party; all fees due for such services shall, if paid, be turned over to the Village Treasurer. (2002 Code)