

## CHAPTER 2

**VILLAGE OFFICERS AND EMPLOYEES****ARTICLE C. VILLAGE ATTORNEY**

## SECTION:

2-2C-1: Office Created: Appointment

2-2C-2: Duties

2-2C-1: **OFFICE CREATED; APPOINTMENT:** There is hereby created the Office of Village Attorney, an executive office of the Village. The Attorney shall be appointed by the President, with the advice and consent of the Village Board of Trustees. (2002 Code)

2-2C-2: **DUTIES:** The Village Attorney shall:

- A. Suits and Actions: Prosecute or defend any and all suits or actions at law or equity to which the Village may be a party, or in which it may be interested, or which may be brought against or by any officer of the Village on behalf of the Village, or in the capacity of such person as an officer of the Village.
- B. Judgments: See to the full enforcement of all judgments or decrees rendered or entered in favor of the Village, and of all similar interlocutory orders.
- C. Legal Advice: Be the legal advisor of the Village and render advice on all legal questions affecting the Village whenever requested to do so by any Village official. Upon request by the President or by the Board of Trustees, he shall reduce any such opinion to writing.
- D. Special Assessments: See to the completion of all special assessment proceedings and condemnation proceedings.
- E. Ordinances and Documents: Draft or supervise the phraseology of any contract, lease or other documents or instruments to which the Village may be a party and, upon request of the Board of Trustees, draft ordinances covering any subjects within the power of the Village. (2002 Code)