VILLAGE OF ELIZABETH

BOARD MEETING MINUTES

Village Hall / 200 E. Myrtle St. / Elizabeth, IL

Wednesday, August 16th, 2023 @ 7:00 p.m.

Attending: Michael Dittmar-Mayor; Michael Sellers, Jason Thomasson, Denise Anderson, Judy Glew, Nate Karberg-Trustees; Duane Brotherton-PW; Kent Dauphin-Treasurer; Karla Rolwes-Clerk
Absent: Craig Ketelsen-Trustee; James Mensendike-PW; Fred Cass-Police Chief

I. Call to Order - Mayor Dittmar called the meeting to order at 7:02 p.m.

II. Roll Call - 5 trustees present; 1 absent

III. Approve any Board Agenda additions - None

IV. Audience
   A. Steve Barg with the Jo Daviess County Conservation Foundation - Steve spoke on behalf of himself and trustees for JDCF and thanked the Village for the TIF funding for their Stewardship Building on Chicago Street. He said they are happy to be part of this community.

V. MSA - Didn't attend. No updates.
   A. Locust St. Sewer Project
   B. Well House Improvements Project (IEPA)
      1. Notice of Intent to Award – No action taken.
   C. Splash Pad Project
   D. Downtown Sidewalk Project
   E. Unsewered Community Grant (IEPA)

VI. CFPS, Inc. - Didn't attend. No updates.
   A. Well House Project (IEPA Project #17-5787)
   B. Splash Pad Update (OSLAD)
   C. Downtown Sidewalk Project
   D. DCEO Grant #HR210018
   E. Unsewered Community Grant (IEPA)

VII. Police Report - Fred was absent. The report was reviewed at the Admin meeting last week.

VIII. Minutes
   A. Regular / July 2023 - **Motion to approve the minutes. 1st Michael. 2nd Jason. All ayes. Motion carried.**

IX. Consent Agenda - Letter D was removed from the consent motion. **Motion to approve all items, except letter D. 1st Judy. 2nd Denise. Roll call vote. All ayes. Motion carried.** After the discussion at committee meetings last week, some of the board members were waiting to see if Montgomery Trucking would reduce the agreement length to 3 years instead of 5. Karla did not follow up on that. During this meeting the contract was reviewed more in depth. The Village does have the option to cancel if 60 notice is given. The board was ready to approve the contract after discussion. **Motion to**

approve the contract renewal with Montgomery Trucking (letter D). 1st Michael. 2nd Jason. Roll call vote. All ayes. Motion carried.

A. Approve the closure of Sycamore St. from the highway to the alley on 9/23 for Oktoberfest at Highway 20 Brewing Co. (closure effective 9am to midnight)
B. Approve paying the Five Star Plumbing bill in the amount of $3,009.72 for the sewer repair work done at 405 Pleasant St.
C. Approve the $500 Exterior Beautification grant for 209 E. Sycamore St. for the retaining wall
D. Approve the contract renewal agreement with Montgomery Trucking for garbage service beginning 9/1/23 (5 year contract)
E. Approve the mural design submitted by Lola's Deli

X. Finances

A. Treasurer's Report - **Motion to approve the report. 1st Denise. 2nd Judy. All ayes. Motion carried.**
B. Payment of Bills (in the amount of $22,174.06) - **Motion to pay the bills. 1st Jason. 2nd Michael. Roll call vote. All ayes. Motion carried.**
C. Budget
    1. Schedule quarterly budget meeting for September - 8/28 at 5:30

XI. Committee Reports

A. Public Works
    1. Update on sinkhole by Betty Brown's - Materials are here. Waiting for Vincent Earthmoving to get to it. Will be billed by time and material.
B. Administrative
C. Economic Development

XII. Attorney Comments

A. Update on 244 N. Main St. - No update. Terry hasn't been able to reach the owner's attorney. If the Village wants to condemn this, an appraisal is needed. Karla to get an estimate for appraisal cost.
B. Parking concerns on E. Sycamore St. - A resident expressed concern about brewery customers parking on their property and if something were to happen on the fairly deep concrete catch basin if they would be liable. Looking at the setbacks, the parking occurs in Village right of way, so the property owner would not be liable. Duane to get an estimate on a metal railing to block off the basin.

XIII. Old Business *(Other than Committee Mtg Minutes/Consent Agenda)*

A. Elizabeth Business Hub *(leave on agenda)*
B. Village of Elizabeth Zoning Ordinance *(leave on agenda)*

XIV. New Business *(Other than Committee Mtg Minutes/Consent Agenda)*

A. Discussion and possible action on the bids for window replacement at NWSE (East side of building) - **Motion to approve the estimate in the amount of $12,815 from Zephyr Aluminum Products. 1st Jason. 2nd Denise. Roll call vote. 4 ayes; 1 abstain (Karberg). Motion carried.**

B. Discussion and possible action on the loan consolidation for the financing of Village hall roof (first payment will be August 2024 in the amount of $19,400; total loan amount will be $145,000 at 5.5% interest; the "Biden money loan" in the amount of $71,561.51 will get lumped into the new loan) - **Motion to approve. 1st Michael. 2nd Judy. Roll call vote. All ayes. Motion carried.**

C. Veterans Memorial renovations - Prior to this meeting, Mike and Karla met with Merri Sevey, Dale McCall and Scott Sadler to get the additional names approved for the memorial plaque. Merri and Dale will be presenting a proposal at the Admin meeting next month on some renovations and clean up at the memorial.

XV. Mayor's Comments - None

XVI. Correspondence - None

XVII. Executive Session - None

A. Discussion and possible action

XVIII. Adjournment - **Motion to adjourn. 1st Jason. 2nd Michael. All ayes. Motion carried. 8:05 p.m.**

Submitted by: Karla Rolwes; Clerk