

# VILLAGE OF ELIZABETH

## BOARD MEETING MINUTES

Village Hall / 200 E. Myrtle St. / Elizabeth, IL

Wednesday, July 25th, 2023 @ 7:00 p.m. (RESCHEDULED FROM 7/19)

Attending: Mike Dittmar-Mayor; Michael Sellers, Denise Anderson, Judy Glew, Craig Ketelsen, Nate Karberg-Trustees; Terry Kurt-Attorney; Duane Brotherton- PW; Fred Cass-Police Chief; Karla Rolwes-Clerk

Absent: Jason Thomasson-Trustee; Kent Dauphin-Treasurer; James Mensendike-PW Superintendent

- I. Call to Order - Mayor Dittmar called the meeting to order at 7:00
- II. Roll Call - 5 Trustees present; 1 absent
- III. Approve any Board Agenda additions - None
- IV. Audience - None
- V. MSA - Didn't attend. No updates.
  - A. Locust St. Sewer Project
  - B. Well House Improvements Project (IEPA)
  - C. Splash Pad Project
  - D. Downtown Sidewalk Project
  - E. Unsewered Community Grant (IEPA)
- VI. CFPS, Inc. - Didn't attend. No updates.
  - A. Well House Project (IEPA Project #17-5787)
  - B. Splash Pad Update (OSLAD)
  - C. Downtown Sidewalk Project
  - D. DCEO Grant #HR210018
  - E. Unsewered Community Grant (IEPA)
- VII. Police Report - Chief Cass delivered the report. \*Thanked the board for approving the extra police coverage for Freedom Fest and the Fair. \*Informed the board of the squad (Explorer) breaking down while Richard was on duty. There are 7 recalls on this vehicle and the Village was not informed. Chief called to see why we weren't notified and the address they had on file for the Village was 116 Sycamore St. which has never been a registered address for the Village. \*Will be ordering new state tickets due to verbiage changes on them from the Safe-T Act even though we use very few of them. \*Two DACRA court hearings last week. Winter Plumbing and Edelstein. Winter Plumbing was dismissed, and Edelstein was found liable.

VIII. Minutes

- A. Regular / June 2023 - **Motion to approve the minutes. 1st Nate. 2nd Michael. All ayes. Motion carried.**

IX. Consent Agenda - **Motion to approve all items. 1st Denise. 2nd Craig. Roll call vote. All ayes. Motion carried.**

- A. Approve the “Rock Snake” project at Terrapin Park (Char Scace)  
B. Approve the task order for MSA to complete our Source Water Protection Plan (\$5,800)  
C. Approve the estimate for Taylor Home Repair to install fascia on the Village Park pavilion once the new roof is installed (\$309.23)  
D. Approve \$4,200 of the Exquisite Scapes estimate for 8x8 picnic pad and the 20x20 game pad  
E. Approve the request from the Fair board to install (at their expense) a gate in left field at the upper ball diamond  
F. Approve the hire of Richard Strain as a part-time police officer at a rate of \$25/hour  
G. Approve the ad in the Football Handbook (\$125)  
H. Approve the County Financial exterior sign at 212 N. Main St.

X. Finances

- A. Treasurer’s Report - Kent was absent. Mike reviewed the report. **Motion to approve. 1st Denise. 2nd Nate. All ayes. Motion carried.**  
B. Payment of Bills - **Motion to pay the bills in the amount of \$32,551.46. 1st Nate. 2nd Denise. Roll call vote. All ayes. Motion carried.**  
C. Budget  
1. Approve the FY24 Appropriation Ordinance - **Motion to approve. 1st Craig. 2nd Michael. Roll call vote. All ayes. Motion carried. (2023-0725A)**  
2. Recommend approval of the following increases: 2% water fees, 2% sewer fees, \$1.50 Catlin street fee - This was included in the budget figures. Mayor Dittmar will be writing a newsletter to all residents within the month to notify them of these increases.  
3. Recommend approval for increase in Mayor’s salary from \$1,500/quarter to \$2,500/quarter - This was included in the budget figures.

XI. Committee Reports

A. Public Works

1. Approve the hire of Tyler Lomas for the full time Public Works position at \$24/hour and a start date of mid-September - **Motion to approve. 1st Denise. 2nd Nate. Roll call vote. All ayes. Motion carried.**

B. Administrative

1. Discussion and possible action on the Redevelopment Agreement (and Ordinance) for the Jo Daviess County Conservation Foundation for a payout of \$50,000 over a 5 year period, beginning 2023 - **Motion to approve. 1st Judy. 2nd Denise. Roll call vote. All ayes. Motion carried. (2023-0725B)**

C. Economic Development - None

- XII. Attorney Comments
- A. Update on 244 N. Main St. - No update.
  - B. Discussion and possible action on the letter to Adam Wurster re: Robert's Lane easements - Board approved the letter. Karla will put on Village letterhead and mail certified tomorrow.
- XIII. Old Business *(Other than Committee Mtg Minutes/Consent Agenda)*
- A. Elizabeth Business Hub *(leave on agenda)*
  - B. Village of Elizabeth Zoning Ordinance *(leave on agenda)*
- XIV. New Business *(Other than Committee Mtg Minutes/Consent Agenda)*
- A. Discussion and possible action on the renewed garbage contract with Montgomery Trucking (previous contract was from 1989) - Mayor Dittmar recently met with Montgomery at their request to get a new contract in place. It will reflect a new residential rate of \$16.50/house. Recycling and trash bins will be provided by them. The contract hasn't been received yet. They said it would be around early fall. No action taken.
  - B. Ice guards on Terrapin Park pavilion - **Motion to approve. 1st Judy. 2nd Nate. Roll call vote. All ayes. Motion carried.**
  - C. Discussion and possible action to approve the bench request in Schap Park - **Motion to approve. 1st Denise. 2nd Michael. All ayes. Motion carried.**
  - D. Discussion on Eby's Mill Rd. & Betsy Dr. maintenance on the annexed portions - Karla to call Jeff Spoerl and see if he can attend our next PW meeting or set up a separate time to meet and clarify this issue.
- XV. Mayor's Comments
- A. Committee meetings for August will be the 9th
  - B. Chesney fundraising event at Blaum Brothers (Galena) on 8/22 from 5-7 p.m.
  - C. Lunch & Learn event on 8/16 to discuss the cost of healthcare coverage for municipal employees - Chief Cass will attend this on the Village's behalf.
  - D. Mayor Dittmar attended the Jo Daviess County's comprehensive plan meeting today. The plan goes through 2045. He felt that was way too long considering the age of most of the committee members.
- XVI. Correspondence - None
- XVII. Executive Session - None
- A. Discussion and possible action
- XVIII. Adjournment - **Motion to adjourn. 1st Craig. 2nd Judy. All ayes. Motion carried. 7:53 p.m.**

Submitted by: Karla Rolwes; Clerk

