

VILLAGE OF ELIZABETH

BOARD MEETING MINUTES

Village Hall / 200 E. Myrtle St. / Elizabeth, IL
Wednesday, June 21st, 2023 @ 7:00 p.m.

Attending: Mike Dittmar-Mayor; Jason Thomasson, Judy Glew, Michael Sellers, Craig Ketelsen, Nate Karberg-Trustees; Terry Kurt-Attorney; James Mensendike-PW Superintendent; Fred Cass-Police Chief
Absent: Denise Anderson-Trustee; Kent Dauphin-Treasurer; Duane Brotherton-PW; Karla Rolwes-Clerk

- I. Call to Order - Mayor Dittmar called the meeting to order at 7:00.
- II. Roll Call - 5 trustees present; 1 absent
- III. Approve any Board Agenda additions - None
- IV. Audience - Steve McIntyre (to observe) and Tina Brandel (to observe)
- V. MSA - Didn't attend.
 - A. Locust St. Sewer Project
 - B. Well House Improvements Project (IEPA) - IEPA has moved this project into the FY24 funding cycle. Jared and James are meeting with Peerless Pump on Friday to discuss them bidding this.
 - C. Splash Pad Project
 - D. Downtown Sidewalk Project
 - E. Unsewered Community Grant (IEPA) - MSA anticipates the preliminary work being done by the end of June.
- VI. CFPS, Inc. - Didn't attend.
 - A. Well House Project (IEPA Project #17-5787)
 - B. Splash Pad Update (OSLAD)
 - C. Downtown Sidewalk Project
 - D. DCEO Grant #HR210018
 - E. Unsewered Community Grant (IEPA)
- VII. Police Report - The Village had their first two DACRA court hearings today. Neither violator showed. Fred is getting more familiar with the software. Still waiting for the printer (ordered through the City of East Dubuque) that will go in the squad.
 - A. Approval of expense to have County Deputy coverage at the Elizabeth Community Fair and Freedom Fest (Chief Cass to provide cost) - **Motion to pay \$50/hr per deputy. 1st Judy. 2nd Craig. Roll call vote. All ayes. Motion carried.**
 - B. Schedule of coverage for Freedom Fest and the Fair - One deputy for sure per event. 7-8 hours of coverage each. State police are providing two troopers as well. One working 3p-

1a and the other 6p-1a. For the fair, the same time frames for Friday and Saturday. Then in addition, Fred will be working.

VIII. Minutes

- A. Regular / May 2023 - **Motion to approve. 1st Jason. 2nd Craig. All ayes. Motion carried.**

IX. Consent Agenda - **Motion to approve all items. 1st Judy. 2nd Nate. Roll call vote. All ayes. Motion carried.**

- A. Approve a TIF Redevelopment Agreement with Deborah & Paul Studtmann at 137 N. Main St (Bicycle Museum) for 20% reimbursement on eligible expenses at \$4,928/year for ten years beginning in 2023
- B. Declare Tri-Con's bid for the Well House Improvement Project unresponsive
- C. Approve a 4% wage increase for full time staff as well as Karla and Kent, effective immediately
- D. Approve the Exterior Beautification Grant for 302 W. Madison St. in the amount of \$500

X. Finances

- A. Treasurer's Report - Kent was absent so Mike reviewed the report and bank accounts. **Motion to approve the report. 1st Jason. 2nd Nate. All ayes. Motion carried.**
- B. Payment of Bills - **Motion to pay the bills in the amount of \$30,446.12. 1st Craig. 2nd Judy. Roll call vote. All ayes. Motion carried.**
- C. Budget - Mayor Dittmar is making progress on getting this completed. Once it's done we will get a budget meeting scheduled.

XI. Committee Reports

- A. Public Works
- B. Administrative
- C. Economic Development

XII. Attorney Comments

- A. Update on 314 W. Catlin St. ordinance violation by Winter's Plumbing - This particular ordinance still hasn't been added to DACRA. So no update on this for now on.
- B. Update on 244 N. Main St. - Terry will follow up with her attorney, Joe Nack.

XIII. Old Business (Other than Committee Mtg Minutes/Consent Agenda)

- A. Elizabeth Business Hub (leave on agenda)
- B. Village of Elizabeth Zoning Ordinance (leave on agenda)

XIV. New Business (Other than Committee Mtg Minutes/Consent Agenda)

- A. Discussion and possible action on awarding a bid for surplus property by the car wash - One bid was received. **Motion to approve the bid from Eric Handfelt/Lance Koehler in the amount of \$300. 1st Jason. 2nd Nate. Roll call vote. All ayes. Motion carried.**

- XV. Mayor's Comments - Asked trustees to help out at Freedom Fest. Asked for someone to cover for him at the 4th at the Fort.
- XVI. Correspondence - None
- XVII. Executive Session - None
 - A. Discussion and possible action
- XVIII. Adjournment - **Motion to adjourn. 1st Jason. 2nd Judy. All ayes. Motion carried. 7:45 p.m.**

Submitted by: Karla Rolwes; Clerk