

VILLAGE OF ELIZABETH

BOARD MEETING MINUTES

Village Hall / 200 E. Myrtle St. / Elizabeth, IL
Wednesday, May 17th, 2023 @ 7:00 p.m.

Attending: Mike Dittmar-Mayor; Jason Thomasson, Denise Anderson, Judy Glew, Nate Karberg-Trustees; Terry Kurt-Village Attorney; Duane Brotherton-Public Works; Fred Cass-Police Chief; Karla Rolwes-Clerk

Absent: James Mensendike-Public Works Superintendent; Kent Dauphin-Treasurer

- I. Call to Order - Mayor Dittmar called the meeting to order at 7:02 p.m.
- II. Roll Call - 4 trustees present. Once Craig Ketelsen and Mike Sellers were sworn in, they voted for the duration of this meeting.
- III. Approve any Board Agenda additions - None
- IV. Swear in new Village Trustee; Craig Ketelsen
- V. Appoint Michael Sellers as Village Trustee - **Motion to appoint Michael Sellers. 1st Judy. 2nd Denise. All ayes. Motion carried.**
- VI. Audience - 11 members of the St. Paul's Lutheran Church attended regarding the detour route for the Downtown Sidewalk Project.
The reason for the church attendees is to express their concern about bringing the detour road through the Lutheran Church property. They thought this meeting was specifically to answer questions about this project. That was not the case. Mayor Dittmar spoke to Pastor Nesbit a couple weeks prior to this meeting when Pastor asked if there were any updates on this situation. Mayor Dittmar told him (via text) there wasn't but that we should know more after the meeting with IDOT at the end of May and that he would be in touch once he knew more. Since this meeting was not meant to discuss specifics on this project, Mayor Dittmar reviewed the only information we have at this point, which is the detour options, which were tentatively drawn out by our engineers. Our engineer was not in attendance since this wasn't a planned topic of discussion. Pastor Nesbit was told he would not be in attendance prior to the meeting. After Mayor Dittmar explained the tentative options, and stated multiple times that these are just speculation at this point since the Village hasn't even met with IDOT on this project yet, the audience started to ask some questions. Pastor Nesbit was asked what his biggest concern was about the option of doing the detour through the church property and he stated the safety for Elizabeth, the safety for the community and the possible future expansion of the church. Mayor Dittmar stated the safety issues that would occur if the detour were to go down other streets in town with many residential properties along them and that many factors are going into the speculative options but that no decision is being made in the near future and that ultimately IDOT makes the decision. He stated multiple times that there will be public meetings on this topic and

the Village will publicly announce them so everyone in the community is aware. At 7:30 Mayor Dittmar closed the audience portion of this meeting.

Pastor Roger with the Community of Christians gave their monthly update of what's going on. He is getting reassigned after this month, so introduced us to Pastor Donna (who attended with her husband) and said she would be attending meetings in the future on behalf of their organization.

VII. MSA - Didn't attend.

- A. Locust St. Sewer Project
- B. Well House Improvements Project (IEPA)
 - 1. Consideration of Notice of Intent to Award - No action taken.
- C. Splash Pad Project
- D. Downtown Sidewalk Project
- E. Unsewered Community Grant (IEPA)

VIII. CFPS, Inc. - Didn't attend. Provided the project updates below.

- A. Well House Project (IEPA Project #17-5787) - Provided their recommendation on the one bid that was received.
- B. Splash Pad Update (OSLAD) - O'Connor & Brooks was needed to sign off on a document (per DNR's request) and we are waiting for a response from them.
- C. Downtown Sidewalk Project - Kickoff meeting with IDOT will be held virtually on 5/30.
- D. DCEO Grant #HR210018 - Bleachers are scheduled to be delivered on 6/12.
- E. Unsewered Community Grant (IEPA) - No update.

IX. Police Report - Fred delivered the report.

X. Minutes

- A. Regular / April 2023 - **Motion to approve the minutes. 1st Denise. 2nd Nate. All ayes. Motion carried.**

XI. Consent Agenda - **Motion to approve all items. 1st Jason. 2nd Michael. Roll call vote. All ayes. Motion carried.**

- A. Approve the removal of the evergreen tree in the Veteran's Memorial
- B. Approve the Water Line Replacement Loan for 118 W. Catlin St. (\$4,400)
- C. Approve the estimate from Taylor Home Repair for the new steel roof on the Purple Park pavilion (\$4,000)
- D. Approve the sign for the Elizabeth Business Hub at 131 N. Main St.
- E. Approve removing the parking fee of \$10/hr (after 4 hrs) at the EV charger in Terrapin Park (confirmed we are charged .30/kw hr)
- F. Approve the softball regional Ad (\$102) and baseball regional Ad (\$102)
- G. Approve the letter of support for the Jo Daviess County-Galena Historical Society's new museum

XII. Finances

- A. Treasurer's Report - Kent was unable to attend; Mayor Dittmar reviewed the report on his behalf. **Motion to approve the report. 1st Denise. 2nd Nate. All ayes. Motion carried.**

- B. Payment of Bills - **Motion to approve the bills in the amount of \$29,339.32. 1st Nate. 2nd Michael. Roll call vote. All ayes. Motion carried.**
- C. Budget

XIII. Committee Reports

A. Public Works

1. Approve the final park renovations from GGMI for grant funds - Final plans were not received. No action taken.
2. Recommendation not to allow the driveway request at 314 Myrtle St. (see map) - **Motion to deny the request. 1st Nate. 2nd Denise. Roll call vote. All ayes. Motion carried.**

B. Administrative

C. Economic Development

XIV. Attorney Comments

- A. Update on 314 W. Catlin St. ordinance violation by Winters Plumbing (waiting to pursue the violation until DACRA was in place) - DACRA is now in place. This will be pursued.
- B. Update on 244 N. Main St. - No update.

XV. Old Business (Other than Committee Mtg Minutes/Consent Agenda)

- A. Elizabeth Business Hub (*leave on agenda*)
- B. Village of Elizabeth Zoning Ordinance (*leave on agenda*) - Mayor Dittmar would like to get a meeting scheduled soon.

XVI. New Business (Other than Committee Mtg Minutes/Consent Agenda)

- A. Approve the Elizabeth Community Fair Parade Resolution - **Motion to approve. 1st Jason. 2nd Judy. All ayes. Motion carried. (2023-0517)**
- B. Old Village computers (update from Sand Prairie) - There was not any malicious activity found on our old hard drives.
- C. Sound system for Freedom Fest - Public Works will work on this.

XVII. Mayor's Comments

- A. Freedom Fest parking - More arrow parking signs will be needed.

XVIII. Correspondence - None

XIX. Executive Session - None

- A. Discussion and possible action

XX. Adjournment - **Motion to adjourn. 1st Jason. 2nd Judy. All ayes. Motion carried. 8:09 p.m.**

