

VILLAGE OF ELIZABETH

BOARD MEETING MINUTES

Village Hall / 200 E. Myrtle St. / Elizabeth, IL
Wednesday, January 18th, 2023 @ 7:00 p.m.

Attending: Mike Dittmar-Mayor; Nate Karberg, Jason Thomasson, Denise Anderson, Meagan Szykowski, Melody Landwer, Judy Glew-Trustees; Terry Kurt-Attorney (arrived at 7:30); Fred Cass-Police Chief; Karla Rolwes-Clerk

Absent: James Mensendike, Duane Brotherton, Kent Dauphin

- I. Call to Order - Mayor Dittmar called the meeting to order at 7:02
- II. Roll Call - All trustees present
- III. Approve any Board Agenda additions
 - A. Mayor Comments A & B - Motion to approve both additions (no action items, discussion only). 1st Jason. 2nd Denise. All ayes. Motion carried.
- IV. Audience - Tina Brandel came to introduce herself; she is a new member of the Jo Daviess County board for District 15 (Woodbine Township). She stated she would like to keep the lines of communication open between our Village and the County.
Steve McIntyre came to observe.
- V. Georgetown Road Tax Increment Financing District
 - A. Ordinance approving the Georgetown Road TIF Redevelopment Project Area - **Motion to approve. 1st Jason. 2nd Judy. Roll call vote. All ayes. Motion carried. (2023-0118A)**
 - B. Ordinance designating the proposed Georgetown Road TIF Redevelopment Project Area - **Motion to approve. 1st Melody. 2nd Denise. Roll call vote. All ayes. Motion carried. (2023-0118B)**
 - C. Ordinance adopting Tax Increment Allocation Financing for the Georgetown Road TIF Redevelopment Project Area - **Motion to approve. 1st Meagan. 2nd Melody. Roll call vote. All ayes. Motion carried. (2023-0118C)**
 - D. Resolution to approve the Intergovernmental Agreement between River Ridge District #210 and the Village of Elizabeth - **Motion to approve. 1st Jason. 2nd Denise. Roll call vote. All ayes. Motion carried. (2023-0118D)**
- VI. MSA
 - A. Locust St. Sewer Project - None
 - B. Well House Improvements Project (IEPA) - Refer to the notes on this project under CFPS.
 - C. Splash Pad Project - None
 - D. Downtown Sidewalk Project - IDOT approved the traffic management *assessment*. Their preferred detour option is Myrtle St. to a newly constructed road by the Lutheran Church. Nothing is final yet.

- E. Unsewered Community Grant (IEPA) - None
- F. Subdivision Ordinance - The Village hasn't reviewed MSA's recommendations yet. This will be done at the next Zoning meeting which is tentatively scheduled for 3/15.

VII. CFPS, Inc. - Didn't attend.

- A. Well House Project (IEPA Project #17-5787) - Dan received a call from Chad Rice with IEPA at 4:00 today stating that there are additional grant monies available (due to by-pass funding). Since the Village hasn't officially rejected the original bids yet, Chad said to remove it from the agenda tonight just in case the Village would want to consider this offer. It would mean accepting the lowest bid, add the cost of CFPS and MSA (for a rough total of \$950,000) and then IEPA would give us 50% of that total. So instead of downsizing this project and rebidding it, the Village would be responsible for the other 50% which is over the budget of what we originally planned to spend. Meaning, there would need to be a rate increase. No action taken since we were just made aware of this offer. Dan/Mike/IEPA will discuss more first thing tomorrow morning and a special meeting will be scheduled if that is the direction that's chosen.
- B. Splash Pad Update (OSLAD)
- C. Downtown Sidewalk Project
- D. DCEO Grant #HR210018
- E. Unsewered Community Grant (IEPA)

VIII. Police Report - Still waiting on the installer on the new squad equipment. The equipment is in, it's just that he's so busy it will be awhile yet before he gets to our truck. There's a Chief's meeting tomorrow so Fred's going to feel out how other communities feel about going to Starcom radios (county) and if the county should provide financial assistance for this since it's so costly.

IX. Minutes

- A. Regular / December 2022 - **Motion to approve. 1st Judy. 2nd Meagan. All ayes. Motion carried.**

X. Consent Agenda - **Motion to remove letter B and approve letters A, C and D. 1st Melody. 2nd Judy. Roll call vote. All ayes. Motion carried.**

- A. MSA Task Order for \$19,700 for the Well House Project plan modifications and re-bidding
- B. Reject all bids received at the bid opening on 11/2/22 for the Well House Project (REMOVED)
- C. Approve the estimate from Dubuque Glass for \$9,750 for replacement doors for the front entrance of the NWSE building
- D. Approve the removal of garbage service fee at 310 W. Sycamore (commercial property - Country Financial)

XI. Finances

- A. Treasurer's Report - **Motion to approve. 1st Jason. 2nd Judy. All ayes. Motion carried.**

B. Payment of Bills - **Motion to pay the bills in the amount of \$21,862.35. 1st Jason. 2nd Meagan. Roll call vote. All ayes. Motion carried.**

C. Budget - Karla to send out an email to schedule the February quarterly meeting.

XII. Committee Reports

A. Public Works

1. CTE Water Connection / Fire Suppression - James submitted a flow test to them and is meeting with them again tomorrow to go over it.

B. Administrative - No January meeting was held.

C. Economic Development

XIII. Attorney Comments

A. Update on 314 W. Catlin St. ordinance violation and health concerns - Owner said the hose worked at moving the blockage, the sewer is now working “somewhat”

1. Letter refusing to pay Ordinance violation from Winter Plumbing - No action taken. Leave on next month's agenda.

B. Amend Ordinances 9-3-3 letter A and 9-3-8 letter A - **Motion to approve both amendments. 1st Denise. 2nd Meagan. Roll call. All ayes. Motion carried. 9-3-3 A (2023-0118E); 9-3-8 A (2023-0118F)**

C. 244 N. Main St. (no response received from certified letter re: building inspection/entry to building) - Terry said we can move forward with scheduling the inspection. Karla will contact the inspector tomorrow.

D. DACRA Ordinances (3) - **Motion to approve all three ordinances. 1st Denise. 2nd Meagan. Roll call vote. All ayes. Motion carried. (2023-0118G)**

1. Ordinance for Building Codes & Nuisances
2. Ordinance for Vehicular & Non-Vehicular Violations
3. Ordinance for Seizure & Impoundment of Vehicles

XIV. Old Business (Other than Committee Mtg Minutes/Consent Agenda)

A. Elizabeth Business Hub (*leave on agenda*) - The Hub has found a location in Elizabeth which is great news.

B. Village of Elizabeth Zoning Ordinance (*leave on agenda*) - Next meeting tentatively scheduled for 3/15.

XV. New Business (Other than Committee Mtg Minutes/Consent Agenda)

XVI. Mayor's Comments

A. Discussion about an electronic sign at Safe Haven - They approached Mike asking. Mike recommended they come to a meeting with specifics like location, use, drawing/visual, etc.

B. Discussion on SB 208 “Paid Leave for All Workers Act” - Referred to Admin.

C. Tour of Bishop's building on 2/15 at 6:20 (prior to board meeting) - FYI for all to join.

XVII. Correspondence

A. NWILED - Lunch & Learn event on 2/2 at Lola's Deli - FYI

XVIII. Executive Session - None

A. Discussion and possible action

XIX. Adjournment - **Motion to adjourn. 1st Melody. 2nd Judy. All ayes. Motion carried.**
Adjourned at 8:20 p.m.

Submitted by: Karla Rolwes; Clerk

