

**VILLAGE OF ELIZABETH  
BOARD MEETING MINUTES**

Wednesday, September 18th, 2019 @ 7:15 p.m.

**Attending:** Mike Dittmar- Mayor; Denise Anderson, Preston Taylor, Judy Glew, Jason Thomasson, Meagan Szynkowski- Trustees; Terry Kurt- Village Attorney; James Mensendike- PW Superintendent; Scott Toot- Police Chief; Kent Dauphin-Treasurer; Karla Rolwes-Clerk

**Absent:** Melody Landwer

- I. Call to Order - Mayor Dittmar called the meeting to order.
- II. Roll Call - 5 Trustees present; 1 absent
- III. Approve any Board Agenda additions - None
- IV. Audience - None in attendance. Discussion was had regarding Ed Wheelwright's concern with not having handicapped parking for upper ball diamond. Ed suggested the Village have a golf cart to transport elderly and handicapped individuals up to the field. Mike agrees completely that something needs to be done. He will contact MSA to figure out the best way to solve this issue. Added to next Public Works agenda.
- V. MSA - Didn't attend.
  - A. IEPA Water Improvement Project Update
  - B. Locust St. Sewer Project Update
- VI. CFPS, Inc. - Didn't attend.
- VII. Police Report - Chief Toot delivered the police report. He said he plans to apply for a grant for body cameras and squad car cameras that he was made aware of by Jan Noble.
- VIII. Minutes
  - A. Regular / August 2019 - **Motion to approve the minutes. 1st Judy. 2nd Meagan. All ayes. Motion carried.**
- IX. Consent Agenda - Slight change to Exquisite Scapes; it will now be 4 trees so the amount will be higher than \$550. **Motion to approve the consent agenda. 1st Jason. 2nd Judy. Roll call vote. All ayes. Motion carried.**
- X. Finances
  - A. Treasurer's Report - Kent delivered the report.
  - B. Payment of Bills - **Motion to pay the bills. 1st Preston. 2nd Judy. Roll call vote. All ayes. Motion carried.**
  - C. Budget -No discussion.
- XI. Committee Reports
  - A. Public Works (*See minutes*)
  - B. Administrative (*See minutes*)

C. Economic Development

XII. Attorney Comments

- A. Update on second attempt to contract IDOT regarding Hwy 20 maintenance and repairs contract - A response from IDOT was received. It states they disagree with letting us out of the maintenance agreement. Terry to set up a meeting with IDOT to discuss this further because it unreasonable and unrealistic to expect our Village to maintain the highway on our budget. Mike said to reach out to East DBQ and other communities that have this same maintenance agreement.
- B. Discussion and possible action on Ordinance for keeping chickens - **Motion to approve the ordinance. 1st Preston. 2nd Meagan. Roll call vote. All ayes. Motion carried.**

XIII. Old Business (Other than Committee Mtg Minutes/Consent Agenda)

- A. Solar updates - This is on the Admin agenda for next month to review and make a recommendation on the updated proposals.

XIV. New Business (Other than Committee Mtg Minutes/Consent Agenda)

- A. Discussion and possible action on purchasing four 6 ft picnic tables from Vincent's @ \$515 each for Terrapin Park pavilion - **Motion to purchase 4 picnic tables and pay for this out of parks budget. 1st Jason. 2nd Meagan. Roll call vote. All ayes. Motion carried.**
- B. Discussion and possible action on closing the Farmer's Market checking account at the end of this market season if they don't have it in Terrapin Park - **Motion to close the Farmer's Market checking account at the end of the market season (October). 1st Denise. 2nd Judy. All ayes. Motion carried.**
- C. Discussion and possible action on upgrading or replacing the Village camera system and decide what fund to use to pay for this - **Motion to approve the purchase of the full camera system replacement for \$3,932.82 and use building fund. 1st Judy. 2nd Denise. Roll call vote. All ayes. Motion carried.**

XV. Mayor's Comments

- A. October board meeting will be TUESDAY 10/15 @ 7:15
- B. Prior to the October board meeting there will be an annexation hearing for the Jo Carroll sub-station and Dale Roberts strip of land contiguous to Ketelsen's property
- C. Received \$75 scholarship from NIMCA for Karla's June Clerk's conference

XVI. Correspondence

- A. Invitation to attend the Riverview Center Open House at their new location in Galena on 9/23 from 3-6 pm - Preston will attend on the Village's behalf.
- B. Mike informed the board that he reached out to Robert Knoup about TIF subdivisions. Robert will be coming to the Admin meeting on 10/2 to discuss this.

XVII. Executive Session - Property - **Motion to go into Executive Session. 1st Preston. 2nd Judy. All ayes. Motion carried.**

A. Discussion of purchasing property - Action taken.

XVIII. Discussion & Possible Action on Purchasing Property - No discussion in open session.

XIX. Adjournment - **Motion to adjourn. 1st Preston. 2nd Denise. All ayes. Motion carried.**  
Adjourned at 8:15 p.m.

Submitted by:  
Karla Rolwes