

**VILLAGE OF ELIZABETH**  
**BOARD MEETING MINUTES**  
**Wednesday, July 31st, 2019 @ 7:00 p.m.**

**Attending: Mike Dittmar-Mayor; Judy Glew, Melody Landwer, Denise Anderson, Jason Thomasson-Trustees; Terry Kurt-Village Attorney; James Mensendike-Public Works Director; Scott Toot-Police Chief; Kent Dauphin-Treasurer; Karla Rolwes-Clerk, Dan Pepin-CFPS**  
**Absent - Meagan Szykowski, Preston Taylor**

- I. Call to Order - Mayor Dittmar called the meeting to order at 7:00
- II. Roll Call - 4 Trustees present; 2 absent
- III. Approve any Board Agenda additions - None
- IV. Audience
  - A. Emily Legel, Executive Director of NWILED - Emily introduced herself as the new Director. She provided the board with a current list of programs offered through their organization.
  - B. Dan Schleicher with Elizabeth Ambulance - Dan asked permission to add Duane Brotherton to their on-call schedule at times when they have low availability. Since he is close by during Village hours, it would be great to have the help available when needed. Dan will touch base with Duane (currently out of town) to discuss. Mayor Dittmar was in favor of this, as was the board. In addition, Dan mentioned a first responder class he will be teaching this fall and suggested that other Village staff consider taking it and being on call in the same manner as stated above.  
**Motion to allow Duane to be on-call for the Elizabeth Ambulance one day a week or less as needed, when working for the Village and to remain on Village payroll during call outs. 1st Judy. 2nd Denise. Roll call vote. All ayes. Motion carried.**
- V. MSA - Didn't attend.
  - A. IEPA Water Improvement Project Update - No update
  - B. Locust St. Sewer Project Update - No update
- VI. CFPS, Inc.
  - A. TIF application for Jane Marie Boutique - Dan stated her forgot the TIF information on this, so this is added to the Admin agenda for 8/7.
  - B. TIF application for A to Z Environmental Services - Dan said that we need to get copies of the paid invoices from Dale so that we can determine the reimbursement amount, to be paid December 2020. Karla will touch base with Dale on this.
  - C. OSLAD grant application status - Mike and Dan gave a summary of their meeting last week (which Jared with MSA also attended) regarding the things they want incorporated into the grant application. Based on that meeting, Jared is coming up with a cost estimate to be included with the grant application that CFPS will prepare for the Village. The Village signed a resolution of support (which gets included in our application) to express written consent to move forward with this grant process.

- VII. Police Report - Chief Toot delivered the police report.
- VIII. Minutes  
A. Regular / June 2019 - **Motion to approve the minutes. 1st Jason. 2nd Melody. All ayes. Motion carried.**
- IX. Consent Agenda - none
- X. Finances  
A. Treasurer's Report - Kent presented the treasurer's report.  
B. Payment of Bills - **Motion to approve the bills. 1st Jason. 2nd Melody. Roll call vote. All ayes. Motion carried.**  
C. Budget
- XI. Committee Reports  
A. Public Works (*See minutes*)  
B. Administrative (*See minutes*)  
C. Economic Development
- XII. Attorney Comments  
A. Discussion and possible action on Noise Ordinance - **Motion to approve the ordinance 1st Judy. 2nd Melody. Roll call vote. All ayes. Motion carried.**  
B. Continued discussion on our current contract with IDOT for Hwy 20 maintenance and repairs - No response received from IDOT to date.  
C. Annexation of Craig & Tara Ketelsen - Waiting to receive signed agreement from Ketelsen's.
- XIII. Old Business (*Other than Committee Mtg Minutes/Consent Agenda*)  
A. Solar updates - Mayor Dittmar explained that Jo Carroll Energy is providing a consultant free of charge to assist the Village in selecting the best solar plan to meet our needs.  
B. Vincent Earthmoving estimate for Schap Park - **Motion to move forward on the park work. 1st Denise. 2nd Melody. Roll call vote. All ayes. Motion carried.**
- XIV. New Business (*Other than Committee Mtg Minutes/Consent Agenda*)  
A. Approve revised Liquor License application form \*Added Class G option on page 4\* - Motion to approve the amended liquor license application. **1st Judy. 2nd Jason. All ayes. Motion carried.** Terry Kurt to have amended ordinance reflecting these approved changes at the August board meeting.  
B. Jo Carroll Energy sub-station on S. Pleasant Hill Rd. - Signed petition to annex this parcel was received from Chris Allendorf with Jo Carroll Energy and given to Terry Kurt.  
C. Approve \$2,000 annual dues for NWILED - **Motion to approve paying the dues. 1st Denise. 2nd Judy. Roll call vote. All ayes. Motion carried.**

- XV. Mayor's Comments  
A. Zoning meeting scheduled for 9/18 at 6:00 (prior to board)
- XVI. Correspondence - None
- XVII. Executive Session - **Motion to go into Executive Session. 1st Judy. 2nd Melody.**  
A. Discussion & Possible Action regarding property purchase - No action taken in executive session.
- XVIII. Adjournment - Adjourned at 8:40 p.m.