

VILLAGE OF ELIZABETH
BOARD MEETING MINUTES
Tuesday, February 26, 2019 @ 4:30 p.m.

Attending: Michael Dittmar-Mayor; Judy Glew, Melody Landwer, Denise Anderson, Preston Taylor, Jason Thomasson-Trustees; Terry Kurt-Village Attorney; Scott Toot-Police Chief; James Mensendike-PW Superintendent; Karla Rolwes-Clerk

- I. Call to order - Mayor Dittmar called the meeting to order at 4:30 p.m.
- II. Roll call - 4 Trustees present at start of meeting, 1 trustee arrived late (Preston Taylor 4:50), 1 Absent (Meagan Szykowski)
- III. Approve any Board Agenda additions - **Motion to approve the agenda additions. 1st Judy. 2nd Denise. All ayes. Motion carried.**
 - A. Faith Lutheran Church & Parsonage garbage billing
 - B. Advertise for Basketball games
- IV. Audience - Kathy McCall discussed her concern about paying \$12/month at 511 Roberts Ln. She explained that they have very little garbage there, and what they do have, they bring to their home. The board discussed this and made the decision to not bill this service for garbage.
- V. MSA - Jared Fluhr did not attend, but provided a handout with updates on both projects.
 - A. IEPA Water Improvement Project update - permits were sent to the IEPA today.
 - B. Locust St. Sewer Project update
- VI. CFPS, Inc. - no update; didn't attend
- VII. Police Report - Chief Toot delivered the Police Report
- VIII. Minutes
 - A. Regular / January 2019 - **Motion to approve the minutes. 1st Judy. 2nd Melody. All ayes. Motion carried.**
- IX. Consent Agenda - **Motion to approve the consent agenda. 1st Denise. 2nd Jason. Roll call vote. All ayes. Motion carried.**
- X. Finances
 - A. Treasurer's Report - **Motion to approve the report. 1st Judy. 2nd Jason. All ayes. Motion carried.**
 - B. Payment of Bills - **Motion to approve the bills. 1st Jason. 2nd Denise. Roll call vote. All ayes. Motion carried.**
 - C. Budget – no discussion
- XI. Committee Reports
 - A. Public Works - *See Meeting Minutes*
 1. EPA Advisory Letter - We got inspected at our Sewer plant last week. The new inspector for the IEPA found us to be non-compliant on things relating to water testing (which also faults Lyons Lab). James will need to purchase a Ph & Do tester to start doing these on

site. The biggest issue with the inspection was with regards to our sludge. James is working with Montgomery trucking to find a landfill that will take the sludge, as opposed to paying Cub Bohnsack to haul it for us. Mike and James will be meeting to determine the best way to handle the issues at hand and to address them prior to the 15 day deadline given to us by the IEPA.

2. Schedule a meeting date for Engineering firm interviews for ITEP project - Tentative date March 12th at 6:30 & 7:30. Back up date March 26th.
- B. Administrative - See Meeting Minutes
- C. Economic Development

XII. Attorney Comments

- A. Follow up discussion and possible action on a policy for the VOE regarding Donations & Scholarships - Terry Kurt drafted an ordinance stating that the VOE will use revenue from video gaming to fund future donations and scholarships. **Motion to approve the Ordinance 2019-0226. 1st Denise. 2nd Judy. Roll call vote. All ayes. Motion carried.**
- B. Ordinance stating the new billing procedure for vacant lots (Water & Infrastructure Fee only) - Karla to send current ordinance so he can amend. This wasn't done prior to the meeting so no action taken.
- C. Update on 218 W. Main St. (*leave on agenda*) - **Motion to hire Terry Kurt to move forward with the eminent domain process on this property. 1st Judy. 2nd Denise. Roll call vote. All ayes. Motion carried.**

XIII. Old Business – Other than Committee Meeting Minutes/Consent Agenda - **Motion to include Old Business A-E, and Dale McCall's shop (Audience) to state that we are not going to bill Dale McCall's shop on Roberts Ln, Judy Meyerhofer's Main St. shop, Law Jones Funeral Home, Dan Kretschmer's Holy Mackerel building, Faith Lutheran Church (keeping service on the Parsonage since it is a residence, even though vacant), A-Z Environmental at 204 Roberts Ln. (they have a dumpster) for garbage service. 1st Jason. 2nd Judy. All ayes. Motion carried.**

- A. Discussion and possible action for billing Judy Meyerhofer's shop for garbage service (148 N. Main)
- B. Discussion and possible action for billing Law Jones Funeral home for garbage service
- C. Discussion and possible action for billing Dan Kretschmer for garbage service (411 S. Main)
- D. Discussion and possible action for billing A to Z Environmental (Dale Roberts) for garbage service at 204 Roberts Ln. & 101 Roberts Ln.
- E. Discussion and possible action for billing Faith Lutheran Church & Parsonage for garbage service

XIV. New Business – Other than Committee Meeting Minutes/Consent Agenda

- A. Discussion and possible action on Lisa & Justin Walters water bill for 200 ½ N Main above Jugs - After receiving a high water bill several months in a row, the Walters had a plumber inspect the property and a faulty toilet was found to be the cause. After the toilet was fixed, Lisa put in written request for an adjustment to be made to their bill due to the leak. At that point, Barb Brown determined that this service has never been billed for sewer services. Lisa was made aware of this and was explained that we are unable to make an adjustment since she wasn't charged for sewer (which is where adjustments are made when there are issues with leaks). Lisa then said she wanted the meter removed ASAP via email. James Mensendike called her and left a message stating that he would come remove the meter if she would like, but that would mean the entire 2nd floor would be without water. Since they have Marcus Bussan living in an apartment up there. As of the meeting time, we hadn't gotten a return call or email from Lisa. Then the

ordinance was discussed which was just amended in May 20108, stating that any new apartments need to have their own separate meter. Since Lisa's apartments aren't new, she won't have to do this, but we are not going to allow her to remove the existing meter. Mayor Dittmar said he would contact her to discuss this.

- B. Advertise for basketball games - Mike was approached about advertising on WCCI for the sectionals game tonight, and the one Friday night. (\$65 each night). He said yes. It was discussed that for things like this (last minute, on the spot) we should consider a Mayors expense account. This was put on the budget list for next FY to discuss further. **Motion to approve this. 1st Denise. 2nd Judy. Roll call vote. All ayes. Motion carried.**

XV. Mayor's Comments

- A. Set a date for the 2019 Board Retreat - Tentative date set for 4/6, Karla to email everyone and see if it works.

XVI. Correspondence

XVII. Executive Session - None

- A. Discussion and possible action

XVIII. Adjournment - **Motion to adjourn. 1st Judy. 2nd Jason. All ayes. Motion carried. Meeting adjourned at 5:20 p.m.**