

VILLAGE OF ELIZABETH
BOARD MEETING MINUTES
Wednesday, March 20, 2019 @ 7:00 p.m.

Attending: Mike Dittmar-Mayor, Denise Anderson, Preston Taylor, Jason Thomasson, Meagan Szykowski, Judy Glew, Melody Landwer-Trustees, Scott Toot-Police Chief, James Mensendike, Duane Brotherton-Public Works, Karla Rolwes-Clerk

- I. Call to Order: Mayor Dittmar called the meeting to order at 7:00
- II. Roll Call: All trustees present
- III. Approve any Board Agenda additions
 - A. Vending Machine at 127 N. Main (under correspondence) - discussion only so approval needed
- IV. Audience
 - A. Helen Kilgore regarding the Apple River Fort - Helen was not present. No discussion.
- V. MSA - Did not attend. Mike gave a brief summary of the discussion we have with Jared Fluhr at the last PW committee meeting.
 - A. IEPA Water Improvement Project Update
 - B. Locust St. Sewer Project Update
- VI. CFPS, Inc. - Did not attend.
- VII. Police Report - Chief Toot delivered the police report
- VIII. Minutes
 - A. Regular / February 2019 - Motion to approve the minutes. 1st Judy. 2nd Melody. All ayes. Motion carried.
- IX. Consent Agenda - Motion to approve the consent agenda. 1st Denise. 2nd Judy. Roll call vote. All ayes. Motion carried.
- X. Finances
 - A. Treasurer's Report
 - B. Payment of Bills - Motion to pay the bills. 1st Preston. 2nd Melody. Roll call vote. All ayes. Motion carried.
 - C. Budget: Schedule quarterly meeting (early April) and end of FY meeting (late April)- April 8th @ 4:30 pm and April 29th @ 7:00 pm
- XI. Committee Reports
 - A. Public Works (*See minutes*)
 1. EPA Advisory Letter Update - James and Mike have submitted a letter stating the proposed changes to be made. They will continue to update us on the status of this.

2. Recommendation to hire MSA for the Downtown Sidewalk Project - This was stated incorrectly on the agenda. It should say “Recommendation to request a bid from MSA for the engineering services on the Downtown Sidewalk Project”
Motion to approve the corrected recommendation. 1st Meagan. 2nd Judy. All ayes. Motion carried.

- B. Administrative (*See minutes*)
- C. Economic Development

XII. Attorney Comments

- A. Discussion and possible action regarding panhandling ordinances - Terry Kurt was not present, so this will be left on the agenda for next month for discussion.
- B. Update on 218 W. Main St. (*Leave on agenda*) - Title search is completed. The remaining costs will be budgeted for next FY.

XIII. Old Business (*Other than Committee Mtg Minutes/Consent Agenda*)

- A. Solar Company discussion - No action taken. It was decided that this project should be referred to the Admin committee since the PW committee is dealing with 3 other large projects right now.

XIV. New Business (*Other than Committee Mtg Minutes/Consent Agenda*)

- A. Village Easter Egg Hunt - Sunday 4/14 at noon, Terrapin Park. Rain date is 4/20 at 10:00 am, Village Park.
- B. Community Building rental contract for 7/1/19 - Mayor Dittmar needed approval to sign the contract for using the small room in the community bldg for restroom access during the event and a place to feed the Knights & radio station staff. There is no rental fee for this. Motion to approve the rental contract, 1st Denise. 2nd Melody. All ayes. Motion carried.

XV. Mayor's Comments

- A. Reminder: Board Retreat Saturday April 6th, 1:00 @ Jugs
- B. Mayor Dittmar informed the board of a TIF meeting with Woodbine Township on 4/1 @ 7:00 to discuss the extension of the TIF district for 10 years.

XVI. Correspondence

- A. Vending Machine in front of 127 N. Main - Clint Priegel is requesting to put a Dr. Pepper pop machine in front of his building. There isn't an ordinance that prohibits this. Clint will be told this is fine. Put this topic on Admin committee to discuss if an ordinance is needed.

XVII. Executive Session

- XVIII. Adjournment - Motion to adjourn, 1st Jason. 2nd Judy. All ayes. Motion carried.