

VILLAGE OF ELIZABETH
BOARD MEETING MINUTES

Village Hall / 200 E. Myrtle St. / Elizabeth, IL
Wednesday, October 19th, 2022 @ 7:00 p.m.

Attending: Mike Dittmar-Mayor; Judy Glew, Denise Anderson, Nate Karberg, Jason Thomasson, Melody Landwer-Trustees; Terry Kurt-Attorney

Absent: Kent Dauphin-Treasurer; Fred Cass-Chief of Police; Karla Rolwes-Clerk

- I. Call to Order - Mayor Dittmar called the meeting to order at 7:00 p.m.
- II. Roll Call - 5 trustees present; 1 absent
- III. Approve any Board Agenda additions - Added letter H under MSA for discussion only. Motion to approve the addition. 1st Denise. 2nd Nate. All ayes. Motion carried.
- IV. Tax Levy
 - A. Discussion and possible action on the FY22 Tax Levy - **Motion to approve the levy. 1st Melody. 2nd Judy. Roll call vote. All ayes. Motion carried. (2022-1019A)**
- V. Audience - Barb Sotanski (resident) to discuss the issue under the Police Report, Letter A. She is the neighbor of this residence and would like to hear what the Village is planning to do. Steve McIntyre to observe.
- VI. MSA - Didn't attend. Mike read through the project updates Jared provided.
 - A. Locust St. Sewer Project - M&M Concrete will be on site to do curb repairs with the Elephant Armor.
 - B. Well House Improvements Project (IEPA) - Bid opening has been postponed until November 2nd at 3:00 (Village Hall) due to lots of interest in this project and giving contractors more time to bid.
 - C. Splash Pad Project
 - D. Downtown Sidewalk Project
 - E. Unsewered Community Grant (IEPA)
 - F. Sycamore St. Sewer Extension - This is completed and will be removed from the agenda moving forward.
 - G. Subdivision Ordinance - Village needs to review MSA's recommendations.
 - H. Discuss Sewer Plant capacity (re: possible townhome development) - No discussion. Jared said this will be added in with the Unsewered Community grant (above letter E.)
- VII. CFPS, Inc. - Didn't attend. Mike read through the email update for the projects.
 - A. Well House Project (IEPA Project #17-5787)

- B. Splash Pad Update (OSLAD) - Dan spoke to the DNR office two times since the last meeting and both stated how very understaffed they are. Still hoping to get the remaining grant funds by the end of this calendar year.
- C. Downtown Sidewalk Project - the ITEP application was submitted to IDOT on 9/29. Hope this gets approved so we can keep this project moving forward.
- D. DCEO Grant #HR210018 - Chesney would like to do a press release on the new ballfield fencing. Dan submitted the Village's request for the grant funding for this portion of the project now that it's complete and DCEO said we can expect those funds in 2-4 weeks. The second part of this (bleachers in the gym) hasn't started yet.
- E. Unsewered Community Grant (IEPA)
- F. Discussion on new grant announcement for lead line inventory through IEPA - This new program awards \$20-50k for communities to do a lead line inventory. This will be added to the Public Works agenda for November.

VIII. Police Report - Chief Cass didn't attend.

- A. Discuss the fines/compliance for 310 W. Madison
- B. Discussion and possible action to discontinue LexiPol - It was decided not to renew this at Fred's recommendation at the Admin meeting earlier this month. No motion made.

IX. Minutes

- A. Regular / September 2022 - **Motion to approve. 1st Jason. 2nd Nate. All ayes. Motion carried.**

X. Consent Agenda - **Motion to approve. 1st Judy. 2nd Denise. All ayes. Motion carried.**

- A. TIF Application and Inducement Agreement for 150/152 N. Main St. (LAC Investments)

XI. Finances

- A. Treasurer's Report - **Motion to approve. 1st Jason. 2nd Melody. All ayes. Motion carried.**
- B. Payment of Bills - **Motion to approve in the amount of \$24,143.12. 1st Nate. 2nd Denise. Roll call vote. All ayes. Motion carried.**
- C. Budget - Quarterly budget meeting scheduled for November 7th at 5:00

XII. Committee Reports

A. Public Works

1. Elephant Armor
2. Discussion and possible action to recommend billing the Elizabeth Housing LP at 310 Illinois St. at \$663.36/month (flat rate) instead of based on usage (as discussed and approved last month) - It was decided to follow the ordinance. So we will do the \$663.36 because that is the cost of 12 minimums (and this has 12 apartments/residences). **Motion to bill at \$663.36/month and usage. 1st Jason. 2nd Nate. Roll call vote. All ayes. Motion carried.**

B. Administrative

1. Approve spending up to \$2,000 for paint and pipe insulation in school locker rooms - No action taken. Ryan Patterson will be installing this and donating his time.

C. Economic Development - None

XIII. Attorney Comments

- A. DACRA Ordinances - Tabled for next month.

XIV. Old Business (*Other than Committee Mtg Minutes/Consent Agenda*)

- A. Mapping Project (*leave on agenda*) - Mike stated the Elizabeth Business Hub would like to use the space at Village Hall where the board room was going to go. Public Works and Admin minutes both specify the stated concerns by Village employees. Mike stated that space is not where the actual offices are going to go. It is only a common meeting space for holding meetings as needed. That was not clear initially. Mike stated that space wasn't used during the daytime hours. Melody said yes, Fred would be going through there to get to his office. Mike said we should have the committee come and ask the Village formally and then questions can be asked. Mike said Fred can use the office he's in now instead of the new office. Judy asked if Fred had been asked that yet, Mike stated no, not yet. Melody discussed the spaces at Grandview estates and Jason said they did a tour. That is an option. She stated the Elizabeth Hub is a great idea but not a good fit for Village Hall. Mike will invite them to the meeting to pitch the idea. Make sure all employees attend when it's discussed.
- B. Village of Elizabeth Zoning Ordinance (*leave on agenda*) - Another review session took place prior to this meeting. They are roughly halfway through the ordinance review process. Next one is 11/16 at 6:00.

XV. New Business (*Other than Committee Mtg Minutes/Consent Agenda*)

- A. TIF Redevelopment Agreement for LAC Investments (150/152 N. Main St.) - See below under the Ordinance for motion.
- B. TIF Ordinance for LAC Investments (goes with the above redevelopment agreement) - **Motion to approve. 1st Judy. 2nd Denise. Roll call vote. All ayes. Motion carried. Reimbursement of 25% of eligible TIF expenses up to \$80,000 over a 5 year period. (2022-1019B)**
- C. Discussion and possible action on a loan for sewer line replacement at 125 E. Sycamore St. in the amount of \$4,000 over 48 months (account #3770) - **Motion to approve the loan. 1st Jason. 2nd Melody. Roll call vote. All ayes. Motion carried.**
- D. Purchase new pallet forks (\$1,150) - **Motion to approve. 1st Jason. 2nd Melody. Roll call vote. All ayes. Motion carried.**

XVI. Mayor's Comments

- A. Reschedule PW/Admin for November? - Not going to reschedule. The committees will hold the meetings without Mayor Dittmar.

B. Mayor Dittmar officially announced that he is not running for Mayor once his current term expires. Asked for the expense to send letters to all residents to let them know and ask for interest in running for Mayor or Trustees spots on the Village board. **Motion to approve. 1st Judy. 2nd Melody. Roll call vote. All ayes. Motion carried.**

XVII. Correspondence - None

XVIII. Executive Session - None

A. Discussion and possible action

XIX. Adjournment - **Motion to adjourn. 1st Jason. 2nd Judy. All ayes. Motion carried.**

Submitted by: Karla Rolwes; Clerk

