

**VILLAGE OF ELIZABETH  
BOARD MEETING MINUTES  
Wednesday, August 19th, 2020 @ 7:00 p.m.**

**Attending: Mike Dittmar-Mayor; Denise Anderson, Meagan Szykowski, Melody Landwer, Judy Glew, Preston Taylor, Jason Thomasson-Trustees; Scott Toot-Police Chief; James Mensendike-PW Superintendent; Terry Kurt-Village Attorney; Karla Rolwes-Clerk**

- I. Call to Order - Mayor Dittmar called the meeting to order.
- II. Roll Call - All trustees present.
- III. Approve any Board Agenda additions - None
- IV. Audience
  - A. Helen Kilgore regarding fence repair for Apple River Fort - Helen requested funds from the Village to fix the wooden fence behind the Interpretive Center. It was originally put in by the state but they won't pay to repair it. Helen said the Apple River Fort Historical Foundation doesn't have the money. The fort received a bid of \$3,380 to replace it. Mayor Dittmar suggested using budgeted funds from Economic Development. There is \$2,300 unused in that fund. **Motion to approve spending \$2,300 to help with the costs to replace the fence. 1st Judy. 2nd Denise. Roll call vote. All ayes. Motion carried.**
- V. MSA
  - A. Locust St. Sewer Project Update - MSA requested an extension on the Fischer bid (it currently expires on 9/17). Fischer agreed to extend it to give USDA and VOE enough time to figure out funding.
  - B. IEPA Catlin St. Water Improvement Project Update - MSA is just waiting on the go ahead to put this project out for bid. They will continue to work with CFPS and IEPA on that.
  - C. Downtown Sidewalk Project Update - Still waiting on IDOT's amended joint agreement (which is for the Highway portion)
  - D. Splash Pad - Jared presented the Task Order for their services with this project (\$44,000). The ultimate goal is to correlate this project in the same time frame as the Catlin St. and Locust St. projects to allow for a full time engineer on site to oversee all three. Jared said they will get to work on the design with the goal of completing it and sending it to DNR for approval before winter due to the DNR's long turnaround time. **Motion to approve the Task Order for \$44,000. 1st Meagan. 2nd Melody. Roll call vote. All ayes. Motion carried.**
  - E. Poplar Drive Extension Cost Estimates - Not done yet. Added to September PW agenda.
- VI. CFPS, Inc.
  - A. Discussion and possible action on the TIF Redevelopment agreement with Jug's Main St. Tap (J&L Walters Inc.) - **Motion to approve the agreement. 1st Preston. 2nd Judy. Roll call vote. All ayes. Motion carried. (\$8,084 over five years)**

- B. Discussion and possible action on the TIF Redevelopment agreement with Hazelwood Properties (Linda Ganster) - **Motion to approve the agreement. 1st Denise. 2nd Judy. Roll call vote. All ayes. Motion carried. (\$35,692.40 over ten years)**
  - C. Discussion and possible action on the TIF Redevelopment agreement with The Little Keg (Schweta O1 Inc.) - **Motion to approve the agreement. 1st Preston. 2nd Denise. Roll call vote. All ayes. Motion carried. (\$25,000 over ten years)**
  - D. IEPA Water Improvement Project - No update.
  - E. Locust St. Sewer Project
    - 1. USDA Ordinance - No action taken. A special board meeting has been scheduled for 9/2/20 at 7:00 to approve this ordinance. Dan will provide all necessary documentation.
  - F. Splash Pad Update - Dan sent out environmental letters last week. The DNR has 45 to respond.
- VII. Police Report - Chief Toot delivered the report.
- VIII. Minutes
- A. Regular / July 2020 - **Motion to approve. 1st Preston. 2nd Denise. All ayes. Motion carried.**
  - B. Emergency Board Meeting Minutes (7/8/20) - **Motion to approve. 1st Judy. 2nd Melody. All ayes. Motion carried.**
  - C. Special Board Meeting Minutes (7/27/20) - **Motion to approve. 1st Meagan. 2nd Denise. All ayes. Motion carried.**
  - D. Special Water Fund Budget Meeting (6/22/20) - Doesn't need board approval since it's a committee meeting.
- IX. Consent Agenda - **Motion to approve all items. 1st Jason. 2nd Judy. Roll call vote. All ayes. Motion carried.**
- X. Finances
- A. Treasurer's Report
  - B. Payment of Bills - **Motion to pay the monthly bills. 1st Judy. 2nd Denise. Roll call vote. All ayes. Motion carried.**
  - C. Budget
- XI. Committee Reports
- A. Public Works
    - 1. Purchase new tool truck (out of sewer fund) and amend sewer budget - **Motion to approve the truck purchase for \$40,500. 1st Denise. 2nd Judy. Roll call vote. All ayes. Motion carried.**
    - 2. Discussion and possible action on *Water Only Meters* - **Motion to approve the proposal. 1st Preston. 2nd Melody. All ayes. Motion carried.** Terry Kurt to amend the current water meter ordinance to include this.
  - B. Administrative

1. Discussion and possible action on putting the \$1,800 that is currently getting put in the IL Bank & Trust FDIC savings account into the Water Emergency Savings account at Apple River State Bank (beginning September 2020) - **Motion to approve this reallocation. 1st Judy. 2nd Denise. All ayes. Motion carried.**
2. Place Ron Temperly on Administrative Leave beginning 7/27/20 for three weeks (then re-evaluate) - The board made the decision to approve the extension of this leave for another two weeks. Due to Ron's compromised immune system it is not safe for him to return to work. This will be re-evaluated again at the 9/2/20 Public Works meeting.
3. Discussion and possible action on increasing the parking fine from \$10 to \$20 - Motion to approve the fine increase. **1st Melody. 2nd Judy. Roll call vote. All ayes. Motion carried.** Karla to send Ordinance 7-2-6 to Terry to amend.

C. Economic Development

XII. Attorney Comments

- A. Discussion and possible action on repealing Ordinance Title 4 Chapter 5 (COPIED FROM JULY ADMIN MEETING: *Discussion on deleting Title 4, Chapter 5 Public Dances and Live Entertainment from the Village Ordinances - The permit required under this Ordinance for dances was repealed. Our Liquor license ordinance and Noise ordinance superimposes this. Mike suggested adding a \$50 add-on fee and repealing this ordinance in its entirety. Or doing a separate "live events" license for an annual fee that includes up to so many events. This will go under Attorney Comments for discussion at the board meeting. - **Motion to repeal this ordinance in its entirety. 1st Meagan. 2nd Denise. Roll call vote. All ayes. Motion carried.***
- B. Streicher property survey (on Sycamore st) - After some discussion on whether to pursue this or not, it was decided that Karla should get some comparison estimates to survey this. Tabled to next month. (While discussing this, the issue of the building owned by Koehler's, being bought on contract by Handfelt's, was brought up. Karla has attempted to get the "99 year lease" that she was told by Lindsay Koehler gave them the rights to build on Village property. Nothing to date has been received. Terry Kurt said he will contact the owners directly. Karla to get the information that she has to him. **Motion to approve Terry sending a letter on behalf of the Village regarding this building on our property. 1st Judy. 2nd Melody. Roll call vote. 5 ayes. 1 abstain (Jason Thomasson). Motion carried.**
- C. Update on IDOT Hwy 20 Maintenance agreement - No update.
- D. Special Meeting to approve the USDA Bond Ordinance tentatively scheduled for 9/2 @ 7:00 (between PW & Admin)

XIII. Old Business (Other than Committee Mtg Minutes/Consent Agenda)

- A. Update on grant options for outstanding utility bills - At this time, there are not any grant monies available through the Freeport Community Foundation.

XIV. New Business (Other than Committee Mtg Minutes/Consent Agenda)

- A. Discussion and possible action on the Ordinance approving a redevelopment agreement between the Village of Elizabeth and Hazelwood Properties, Inc. **Motion to approve. 1st Jason. 2nd Judy. Roll call vote. All ayes. Motion carried. (20200819A)**
- B. Discussion and possible action on the Ordinance approving a redevelopment agreement between the Village of Elizabeth and Shweta O1, Inc. **Motion to approve. 1st Melody. 2nd Judy. Roll call vote. All ayes. Motion carried. (2020-0819B)**
- C. Discussion and possible action on the Ordinance approving a redevelopment agreement between the Village of Elizabeth and J & L Walters Incorporated (Jug's Main St. Tap) - **Motion to approve. 1st Denise. 2nd Meagan. Roll call. All ayes. Motion carried. (2020-0819C)**
- D. Discussion and possible action on requiring masks to be worn in the dugouts when social distancing cannot be maintained - **The board decided that this should be enforced. Motion to approve. 1st Preston. 2nd Judy. All ayes. Motion carried.**
- E. Senior banner take down and what will replace them? - Mike asked that James do an inventory of Christmas banners to ensure we have enough to put up in our downtown area. For now, the senior banners are staying up.
- F. Vacate road behind Knauer's - No action taken. Mike to invite Kyle Knauer to the September board meeting to further discuss.

XV. Mayor's Comments

- A. Special Meeting to approve the USDA Bond Ordinance at 7:00 9/2 (in between PW & Admin meetings)

XVI. Correspondence

- A. Proposed Annexation of the Apple River Fort (see email printout) - Mike has been communicating with Pam Gray with the IL DNR to annex the Fort into the Village. An update will be provided at next month's board meeting.

XVII. Executive Session - None

- A. Discussion and possible action

XVIII. Adjournment -**Motion to adjourn. 1st Preston. 2nd Denise. All ayes. Motion carried. 8:20 pm.**

Submitted by: Karla Rolwes; Clerk

