

VILLAGE OF ELIZABETH
BOARD MEETING MINUTES

Village Hall / 200 E. Myrtle St. / Elizabeth, IL
Wednesday, July 21st, 2021 @ 7:00 p.m.

Attending: Mike Dittmar-Mayor; Melody Landwer, Jason Thomasson, Denise Anderson, Judy Glew, Meagan Szyrkowski, Preston Taylor-Trustees; Terry Kurt-Village Attorney; James Mensendike-PW Superintendent; Kent Dauphin-Treasurer

Absent: Karla Rolwes-Clerk (Denise Anderson took minutes in her place)

- I. Call to Order - Mayor Dittmar called the meeting to order.
- II. Roll Call - All trustees present
- III. Approve any Board Agenda additions - None
- IV. Audience
 - A. Rose Nobel with GGMI regarding Archway Park project - No show.
 - B. Pastor Roger with Community of Christians - Spoke about upcoming events for them regarding meals at the Methodist Church.
 - C. Tammy Trebian - Just observed.
- V. MSA - Didn't attend.
 - A. Locust St. Sewer Project
 - B. IEPA Catlin St. Water Improvement Project
 - C. Downtown Sidewalk Project
 - D. Splash Pad Update - Ribbon Cutting ceremony was tentatively scheduled for 7/23 but due to the delay with the restroom building this will be pushed back to August. Date TBD.
 - E. IEPA Landfill #2 Proposal
 - F. GIS Mapping & Development
- VI. CFPS, Inc. - Didn't attend.
 - A. Locust St. Sewer Project (USDA)
 - B. Water Improvement Project (IEPA Loan#17-5615)
 - C. Splash Pad Update (OSLAD)
 - D. Downtown Sidewalk Project
 - E. DCEO Grant #HR210018

VII. Police Report

VIII. Minutes

- A. Regular / June 2021 - **Motion to approve the minutes. 1st Judy. 2nd Meagan. All ayes. Motion carried.**

IX. Consent Agenda - **Motion to approve. 1st Melody. 2nd Jason. Roll call vote. All ayes. Motion carried.**

- A. Fischer Excavating (Locust St. Project) pay application #4 in the amount of \$209,214.81
B. N-Trak (Catlin St. Water Project) pay application #3 in the amount of \$119,241.45
C. Fischer Excavating (Splash Pad Project) pay application #3 in the amount of \$217,183.94
D. Water/Sewer lead line replacement loan for \$5,053.08 (payments \$140.36/month for 36 months) *Jeremy Knauer*
E. Sewer lead line replacement loan for \$3,930.50 (payments \$81.89/month for 48 months) *Tim Knockel*

X. Finances

- A. Treasurer's Report - Kent delivered the report. **Motion to report. 1st Judy. 2nd Denise. All ayes. Motion carried.**
B. Payment of Bills - **Motion to pay the bills totaling \$67,724.19. 1st Meagan. 2nd Judy. Roll call vote. All ayes. Motion carried.**
C. Budget
1. Discussion and possible action on the FY22 Appropriation Ordinance - **Motion to approve the ordinance. 1st Meagan. 2nd Denise. Roll call vote. All ayes. Motion carried.**

XI. Committee Reports

- A. Public Works
B. Administrative (No July minutes- meeting wasn't held)
C. Economic Development

XII. Attorney Comments

- A. Update on IDOT Hwy 20 Maintenance agreement - No update.

XIII. Old Business (*Other than Committee Mtg Minutes/Consent Agenda*)

- A. New Village Hall bids (*leave on agenda*) - No new bids received.
B. Anonymous Grant (\$50,000) update - To date this hasn't been received.
C. COVID Heroes keys to the city

XIV. New Business (*Other than Committee Mtg Minutes/Consent Agenda*)

- A. TIF Inducement Agreement for Terrapin Oaks LLC (652 Hwy 20) - **Motion to approve. 1st Judy. 2nd Jason. All ayes. Motion carried.**

- B. TIF Inducement Agreement for Wurster Storage (#2) (510 S. Roberts Lane; drainage tube) - **Motion to approve the agreement. 1st Denise. 2nd Melody. All ayes. Motion carried.**
 - C. Approve TIF Resolution for Mike Maynard/ Elizabeth Grand Antique Company (one year payout in 2022 *or* 2021 *if funds are available*) for a payout not to exceed \$2,295 - Motion to approve the resolution. **1st Meagan. 2nd Judy. Roll call vote. All ayes. Motion carried.**
 - D. Discussion and possible action to approve the forgiveness of the BDD loan for Lola's Deli in the amount of \$25,000 - Mayor explained the back story on this again as a refresher. Asked if anyone had questions; no one did. **Motion to approve the BDD loan as a forgivable loan in the amount of \$25,000. 1st Denise. 2nd Judy. Roll call vote. 4 yes vote; 2 abstain (Preston; Jason). Motion carried.**
 - E. Approve early 2021 TIF disbursement payment to The Little Keg (\$2,500) - **Motion to approve. 1st Melody. 2nd Meagan. Roll call vote. 5 ayes. 1 abstain (Preston). Motion carried.**
 - F. Discussion and possible action on paying the Veteran's Memorial Committee for meetings - To date this committee has met 3 times. **Motion to pay the Committee \$40/meeting. 1st Preston. 2nd Judy. Roll call vote. All ayes. Motion carried.**
 - G. Discussion and possible action on increasing employer retirement contribution percentage from 8% to 10% - Tabled. No action taken.
 - H. Retirement/Escrow/IMRF - Still waiting for the Cost Study to come back. Expected in about 4-6 weeks.
- XV. Mayor's Comments - The Fair was great. Extended a thank you to the Community of Christians for their help with parking at Freedom Fest. The last two months have been record sales tax months.
- XVI. Correspondence - None
- XVII. Executive Session - Personnel - **Motion to go into executive session. 1st Preston. 2nd Judy. All ayes. Motion carried.**
No action taken in closed session.
Motion to come out of executive session. 1st Jason. 2nd Meagan. All ayes. Motion carried.
 - A. Discussion and possible action - **Motion to have Attorney Kurt draft the employment agreement for Fred Cass to take the Chief of Police position. 1st Judy. 2nd Melody. All ayes. Motion carried.** It will be on the August agenda for official vote.
- XVIII. Adjournment - **Motion to adjourn. 1st Meagan. 2nd Judy. All ayes. Motion carried.**
Adjourned at 8:30 p.m.

Submitted by: Karla Rolwes; Village Clerk

