

**VILLAGE OF ELIZABETH
BOARD MEETING MINUTES
Wednesday July 15th, 2020 @ 7:00 p.m.**

Attending: Mike Dittmar-Mayor; Judy Glew, Melody Landwer, Preston Taylor, Jason Thomasson, Denise Anderson-Trustees; Terry Kurt-Village Attorney; James Mensendike, Duane Brotherton-Public Works; Scott Toot-Police Chief; Karla Rolwes-Clerk; Barb Brown (zoom)-Utility Billing Clerk;
Emily Legel-NWILED
Absent: Meagan Szynkowski

- I. Call to Order - Mayor Dittmar called the meeting to order.
- II. Roll Call - 5 Trustees present; 1 absent
- III. Approve any Board Agenda additions
 - A. New Business, letter F - **Motion to approve the discussion only addition. 1st Judy. 2nd Denise. All ayes. Motion carried.**
- IV. Audience - Emily Legel, Executive Director of Northwest IL Economic Development, attending to accept the check on behalf of NWILED for their annual dues.
- V. MSA
 - A. Locust St. Sewer Project Update – No update.
 - B. IEPA Catlin St. Water Improvement Project Update - Jared is working with James to identify a couple items that could be put off for now to possibly save some money on this project. Once that is done they will discuss it with Sharon Pepin for input.
 - C. Downtown Sidewalk Project Update - MSA submitted everything to IDOT on the amendment. Now they wait for the green light from IDOT to begin design. In the meantime they will address entrance ramps, coal shoots and other building items that will affect this project.
 - D. Poplar Drive Extension Cost Estimates - Jared is working to finalize these and will present them to the Public Works committee in August.
- VI. CFPS, Inc.
 - A. IEPA Water Improvement Project - No update.
 - B. Locust St. Sewer Project - CFPS continues to work with Lorali/ USDA on getting additional grant funding for the \$193,000 project cost overage. Lorali is pushing CFPS to submit the necessary documents ASAP because the quicker it's submitted the better our shot is to secure that grant money.
 - C. Splash Pad Update - Dan explained that we are waiting to get the signed grant agreement back from the DNR. Once that is received the environment impact work will begin. That can take 4-5 months. Jared stated that he would begin working on the project scope to save time once that grant agreement is received.
 - D. Discussion and possible action on TIF reimbursement for Jug's Main St. Tap - Added to August Admin agenda.

- E. Discussion and possible action on TIF reimbursement for Hazelwood Properties - Added to August Admin agenda.
 - F. TIF Inducement Agreement for The Little Keg - No update.

- VII. Police Report - Chief Toot delivered the report.

- VIII. Minutes
 - A. Regular / June 2020 - **Motion to approve the minutes. 1st Melody. 2nd Judy. All ayes. Motion carried.**

- IX. Consent Agenda - **Motion to approve all items. 1st Denise. 2nd Jason. Roll call vote. All ayes. Motion carried.**

- X. Finances
 - A. Treasurer's Report - Kent gave the report. Explained that since the consent agenda items were approved, he will go ahead and pay off the FDIC loan at IL Bank & Trust and consolidate the IL Bank & Trust water savings accounts into one.
 - B. Payment of Bills - **Motion to pay the bills. 1st Judy. 2nd Melody. Roll call vote. All ayes. Motion carried.**
 - C. Budget
 - 1. Approve FY21 Appropriation Ordinance - **Motion to approve the Appropriation Ordinance. 1st Preston. 2nd Denise. Roll call vote. All ayes. Motion carried. (2020-0715A)**

- XI. Committee Reports
 - A. Public Works
 - 1. Discussion and possible action on the Ordinance to declare surplus property (see map) - **Motion to declare the land in Tract 1, outside of the property with doc 305086, surplus property. 1st Preston. 2nd Denise. Roll call vote. All ayes. Motion carried. (2020-0715B)**
 - B. Administrative
 - C. Economic Development

- XII. Attorney Comments
 - A. Discussion and possible action on the CTE Academy Annexation Ordinance - **Motion to approve the Annexation Ordinance. 1st Judy. 2nd. Denise. Roll call vote. All ayes. Motion carried. (2020-0715C)**
 - B. Update on IDOT Hwy 20 Maintenance agreement - No update

- XIII. Old Business *(Other than Committee Mtg Minutes/Consent Agenda)*
 - A. Highway 20 Brewing Co. hosting Oktoberfest Oct. 3-4t
- XIV. New Business *(Other than Committee Mtg Minutes/Consent Agenda)*

- A. Discussion and possible action on the 2020 MFT resolution (\$48,000) - **Motion to approve the resolution. 1st Melody. 2nd Denise. Roll call vote. All ayes. Motion carried. (2020-0715C)**
 - B. Early TIF payout requests from Jane Marie Boutique and Arts & Artisans - **Motion to approve the TIF payment now instead of waiting to pay this in December. 1st Denise. 2nd Judy. Roll call vote. All ayes. Motion carried.**
 - C. Discussion and possible action to approve the CIVIL proposal for the alley behind S. Main St. (\$27,885) - This was part of the MFT resolution. Already approved.
 - D. Discussion and possible action on 2nd business loan for Judy Meyerhoffer - **Motion to approve the small business loan for \$3,000. 1st Judy. 2nd Jason. Roll call vote. All ayes. Motion carried.**
 - E. Discussion on 2nd water meter for *Water Only* for residents who request them - Deferred to the August Public Works meeting.
 - F. Discussion on Water shut offs - Phase 4 of the Governor's Executive orders says we can start shutting off utility services. The Village is pursuing a grant option through the Freeport Community Foundation to give people assistance with their outstanding bills if they need it. This will be discussed and possible action taken at the August Public Works meeting.
- XV. Mayor's Comments - The ribbon cutting ceremony for the Solar Panels that got rained out tonight is tentatively rescheduled for Wednesday August 19th at 6:15.
- XVI. Correspondence - None
- XVII. Executive Session - None
- A. Discussion and possible action
- XVIII. Adjournment - **Motion to adjourn. 1st Judy. 2nd Melody. All ayes. Motion carried.**

Submitted by: Karla Rolwes; Clerk