

VILLAGE OF ELIZABETH

BOARD MEETING MINUTES

Village Hall / 310 N. West St. / Elizabeth, IL
Wednesday, November 18th, 2020 @ 7:00 p.m.

Attending: Mike Dittmar; Mayor; Jason Thomasson, Judy Glew (zoom), Denise Anderson (zoom), Preston Taylor (zoom), Meagan Szynkowski (zoom)-Trustees; Scott Toot (zoom)-Police Chief; James Mensendike (Zoom)-Public Works Superintendent; Kent Dauphin-Treasurer; Jared Fluhr (zoom)-MSA; Karla Rolwes-Clerk

Absent: Melody Landwer-Trustee

- I. Call to Order - Mayor Dittmar called the meeting to order.
- II. Roll Call - 5 Trustees present; 1 absent
- III. Tax Levy Approval
 - A. Discussion and possible action on the 2020 Tax Levy - **Motion to approve the levy. 1st Meagan. 2nd Denise. Roll call vote. All ayes. Motion carried.**
- IV. Approve any Board Agenda additions
- V. Audience - Brandon Behlke with Galena Gazette
- VI. MSA
 - A. Locust St. Sewer Project - The agreement between VOE & Fischer Excavating is signed. Scanned copy will be sent to Terry Kurt for his review and Karla will get the original signed copies to CFPS tomorrow.
 - B. IEPA Catlin St. Water Improvement Project - The pre-con was Monday and went well. This is currently out for bid. Bid opening is scheduled for 12/15.
 - C. Downtown Sidewalk Project - The state portion of this project was executed. No other update at this time.
 - D. Splash Pad Update - MSA continues to work on final plans.
- VII. CFPS, Inc. - Didn't attend.
 - A. Locust St. Sewer Project
 - B. IEPA Water Improvement Project
 - C. Downtown Sidewalk Project Update
 - D. Approve the revised ITEP Grant Resolution of Support for \$430,060 (#2020-1021A)
 - E. Splash Pad Update
- VIII. Police Report - Chief Toot delivered the report.
- IX. Minutes

- A. Regular / October 2020 - **Motion to approve the minutes. 1st Judy. 2nd Denise. All ayes. Motion carried.**
 - B. Special Board Meeting 11/7/20 - **Motion to approve the minutes. 1st Denise. 2nd Judy. All ayes. Motion carried.**
- X. Consent Agenda - **Motion to approve all consent items. 1st Preston. 2nd Judy. Roll call vote. All ayes. Motion carried.**
- A. Approve the agreement with CFPS for Grant Write Agreement for ITEP Phase 2 (\$3,500)
 - B. Approve the USDA reimbursement draw of \$14,272.70 for the Locust St. Sewer Project
 - C. Approve Lyle Eaton to survey Bruce Streicher's property for up to 1,000
 - D. Approve spending up to \$25,000 for the wall and drain repairs on Washington St. in front of Ries & Lamkin houses
 - E. Approve purchasing up to 4 touch free paper towel dispensers for building restrooms (\$60/each)
- XI. Finances
- A. Treasurer's Report - Kent delivered the report
 - B. Payment of Bills - **Motion to pay the bills. 1st Jason. 2nd Meagan. Roll call vote. All ayes. Motion carried.**
 - C. Budget - Quarterly meeting was held prior to this meeting.
- XII. Committee Reports
- A. Public Works
 - B. Administrative
 - C. Economic Development
- XIII. Attorney Comments
- A. Update on IDOT Hwy 20 Maintenance agreement - No update
 - B. Discussion and possible action to amend Ordinance 4-7-8 (hotel/motel tax requirements on all rentals) - **Motion to approve the amended Ordinance. 1st Jason. 2nd Judy. Roll call vote. All ayes. Motion carried.**
- XIV. Old Business *(Other than Committee Mtg Minutes/Consent Agenda)*
- A. Apple River Fort annexation update - No update
 - B. TIF Extension update - Mayor Dittmar continues to pursue the remaining taxing bodies for their letter of support.
- XV. New Business *(Other than Committee Mtg Minutes/Consent Agenda)*
- A. 2021 Meeting dates - **Motion to approve. 1st Preston. 2nd Judy. All ayes. Motion carried.**
 - B. Discussion on Fire Department TIF project - It was discussed that possibly using BDD funds for this (generator) would work as well. Will discuss more when the application is received.

- C. Garland for Christmas decorating - This was ordered for a cost of \$61. Had to make the decision prior to the meeting. **Motion to approve the expense. 1st Denise. 2nd Jason. All ayes. Motion carried.**
 - D. Curb / sidewalk issue in front of Midwest Medical Clinic on main st. - A citizen expressed concern to Jason Thomasson that the condition of the curb in front of Midwest Medical Clinic on Main St. is in very poor and dangerous condition. This resident almost fell face forward because the curb is deteriorated and there's a drop off between the sidewalk and street level.
 - E. Resolution of Adoption of the Jo Daviess County Multi-Jurisdictional All Hazards Mitigation Plan - **Motion to approve the resolution. 1st Meagan. 2nd Denise. Roll call vote. All ayes. Motion carried.**
- XVI. Mayor's Comments - Mayor Dittmar addressed the most recent Governor's orders (Tier 3 Mitigation). The board and the Mayor are in agreement that we need to support and stand behind our businesses. We will plan to enforce social distancing and wearing masks.
- XVII. Correspondence
A. Compliment on senior banners
- XVIII. Executive Session - Property Purchase- **Motion to go into Executive Session. 1st Denise. 2nd Judy. All ayes. Motion carried.**
A. Discussion and possible action - No action taken.
- XIX. Adjournment - **Motion to adjourn. 1st Jason. 2nd Denise. All ayes. Motion carried.**

Submitted by: Karla Rolwes; Clerk