

**VILLAGE OF ELIZABETH
BOARD MEETING MINUTES
Wednesday, January 22nd, 2020 @ 7:00 p.m.**

Attending: Mike Dittmar- Mayor; Judy Glew, Melody Landwer, Denise Anderson, Meagan Szykowski-Trustees; Terry Kurt-Village Attorney; James Mensendike, Duane Brotherton-Public Works; Kent Dauphin-Treasurer; Karla Rolwes-Clerk
Absent: Preston Taylor, Jason Thomasson

- I. Call to Order - Mayor Dittmar called the meeting to order.
- II. Roll Call - 4 Trustees present; 2 absent
- III. Approve any Board Agenda additions - **Motion to approve both agenda additions. 1st Denise. 2nd Melody. All ayes. Motion carried.**
 - A. Under New Business - Discussion on quote from Custom Ice Inc.
 - B. Under Attorney Comments - Sycamore St. water leak
- IV. Audience - Nate Karburg attended to observe.
- V. MSA - Didn't attend. Mayor Dittmar went through the project updates that Jared Fluhr provided.
 - A. Task Order to complete a concept & cost estimate for Handicapped / Elderly parking by upper ballfield (\$1,200) - **Motion to approve the task order. 1st Denise. 2nd Judy. Roll call vote. All ayes. Motion carried.**
 - B. IEPA Water Improvement Project Update
 - C. Locust St. Sewer Project Update
 - D. Roberts Subdivisions 1 & 2 - As of now, we are waiting to get the finalized list of subdivision deficiencies.
 - E. Sidewalk Project Update - No update. Mayor Dittmar reviewed the cost to the Village which will come from the BDD or TIF.
- VI. CFPS, Inc. - Didn't attend.
 - A. Status of IEPA Water Improvement Project - No update.
 - B. Status of Locust St. Sewer Project - No update.
 - C. OSLAD Grant Status - We officially got awarded the OSLAD Grant for our Splash Pad in Terrapin Park. The Village funded portion of this project will come from our TIF fund over a 10 year period.
 - D. TIF receipts for Jug's Main St. Tap - No update.
- VII. Police Report - Chief Toot was unable to attend.
- VIII. Minutes
 - A. Regular / December 2019 - **Motion to approve the minutes. 1st Judy. 2nd Melody. All ayes. Motion carried.**
- IX. Consent Agenda - **Motion to approve all items on the agenda. 1st Judy. 2nd Meagan. Roll call vote. All ayes. Motion carried.**

- X. Finances
- A. Treasurer's Report - Kent delivered the Treasurer's report. He notified the board that he renewed the CDARS again.
 - B. Payment of Bills - **Motion to pay the bills. 1st Judy. 2nd Melody. Roll call vote. All ayes. Motion carried.**
 - C. Budget - Quarterly meeting scheduled for 2/25 @ 5:30 (to be followed by Zoning at 6:30)
- XI. Committee Reports
- A. Public Works (*See minutes*)
 - B. Administrative (*See minutes*)
 - C. Economic Development
- XII. Attorney Comments
- A. Update on IDOT Hwy 20 Maintenance agreement status - A representative from IDOT will be coming to Elizabeth in February to do a site inspection of the highway damage. Keep on the agenda for next month.
 - B. Review of the documents pertaining to Carol Rayhorn's lot and Illinois St. - The Village wants to keep Illinois St. open. We will begin the steps needed to get title to the road access.
 - C. Discussion and possible action on the Village taking ownership of the property behind Karberg's by eminent domain - Step one of this process is to have MSA survey the land we want to acquire that is now "Unknown" on GIS map. The Village is going to speak to Bill Wiley prior to the survey being done about the land he owns bordering the "Unknown" piece. This should fix the issue with the crooked survey of Rayhorn's back lot that is contiguous to the "Unknown" piece.
 - D. Open Burn Ordinance - Attorney Kurt reviewed the Ordinance following a call from an EPA inspector and said no changes are needed. We are not taking any action on this at this time.
 - E. Discussion on how to handle the Sycamore St. water leak - A Cease and Desist letter can be sent to the owner stating they need to fix the issue or legal action will be taken. Karla and James to get details to Attorney Kurt.
- XIII. Old Business (*Other than Committee Mtg Minutes/Consent Agenda*)
- A. Discussion and possible action on the Jo Daviess County Animal Control contract stating the cost of \$900/year for their services - Mike is going to bring this up at the next Mayors meeting. No motion.
 - B. Discussion and possible action on increasing the Video Gaming Machine fee (currently \$5/machine) - **Motion to increase the video gaming machine fee from \$5/machine to \$25/machine. 1st Judy. 2nd Meagan. All ayes. Motion carried.**
- XIV. New Business (*Other than Committee Mtg Minutes/Consent Agenda*)

- A. Discussion and possible action on making a donation to the CTE's youth program on 4/7/20 - **Motion to approve a donation of \$50 towards the CTE youth program. 1st Denise. 2nd Melody. Roll call vote. All ayes. Motion carried.**
- B. Discussion and possible action on the 5 year Lease Extension (July 2020 thru July 2025) for the Elizabeth Historical Society for the Chicago-Great Western Depot on Myrtle St. for the amount of \$1 and the Land surrounding the Caboose for \$1 - **Motion to approve the lease extensions. 1st Judy. 2nd Melody. Roll call vote. All ayes. Motion carried.**
- C. Discussion on quote from Custom Ice Inc. - Added to the Public Works committee agenda for February.

XV. Mayor's Comments

- A. Decide on scheduling a Zoning meeting before February's board meeting - Zoning will be 2/25 @ 6:30
- B. Tables for Christmas Party
- C. Follow up from meeting with the CTE on 1/21

XVI. Correspondence - None

XVII. Executive Session - Property - No executive session

- A. Discussion and possible action

XVIII. Adjournment - **Motion to adjourn. 1st Judy. 2nd Denise. Adjourned at 7:50 p.m.**

Submitted by: Karla Rolwes