

VILLAGE OF ELIZABETH

BOARD MEETING MINUTES

Village Hall / 310 N. West St. / Elizabeth, IL
Wednesday, January 20th, 2021 @ 7:00 p.m.

Attending: Mike Dittmar-Mayor; Jason Thomasson, Denise Anderson, Melody Landwer (zoom), Preston Taylor (zoom), Meagan Szynkowski (zoom), Judy Glew (zoom)-Trustees; Terry Kurt (zoom)-Attorney; Scott Toot-Police Chief; James Mensendike (zoom)-PW Superintendent; Kent Dauphin-Treasurer; Jared Fluhr (zoom)-MSA; Karla Rolwes-Clerk

- I. Call to Order - Mayor Dittmar called the meeting to order.
- II. Roll Call - All 6 trustees present.
- III. Approve any Board Agenda additions - **Motion to approve the additions, but take no action on them. 1st Judy. 2nd Denise. All ayes. Motion carried.**
 - A. Cost Estimate for Brian Engle re: new Village Hall building
 - B. Old Business E
 - C. New Business C
 - D. New Business D
- IV. Audience - Brandon Behlke with the Galena Gazette (zoom) to observe.
 - A. Community of Christians - Pastor Roger attended, representing the Community of Christians; an organization made up of area pastors and church lay members that offer their assistance to the community where needed. A member from this organization plans to start attending our board meetings regularly to keep an open line of communication between the Village and their members as to assist with families in need, places that need assistance, etc.
- V. MSA
 - A. Locust St. Sewer Project - Fischer Excavating pushed back the start date to Mid-February at the earliest. Jared stated that questions from residents on this project can be directed to him or Scott Duckett (on-site Resident Project Rep.)
 - B. IEPA Catlin St. Water Improvement Project
 1. Notice of Award for Contract B - Water Main Replacement: Catlin St.; Locust St.; and Madison St. - **Motion to approve the Notice of Award contingent on the IEPA's award concurrence. 1st Jason. 2nd Denise. Roll call vote. All ayes. Motion carried.**
 - C. Downtown Sidewalk Project - Jared stated they will be sending out letters to Main St. business owners about inspections and it will contain a questionnaire for them to complete prior to the inspection.
 - D. Splash Pad Update - Jared is working with CFPS to address some additional information that was requested by the DNR re: environmental clearances.

VI. CFPS, Inc. - Didn't attend.

- A. Locust St. Sewer Project - No update
- B. IEPA Water Improvement Project - Dan provided an email update on this stating that the IEPA is behind on the financial review of this project and will make every effort to get Elizabeth done as a priority.
- C. Downtown Sidewalk Project Update - No update.
- D. Splash Pad Update - Dan provided an email update on this stating that the DNR is now wanting them to re-do some things that were already completed due to new policies and procedures. He will speak more on this at the February Public Works meeting.
- E. USDA RBDG grant options update - No update.

VII. Police Report - Chief Toot delivered the report.

VIII. Minutes

- A. Regular / December 2020 - **Motion to approve the minutes. 1st Denise. 2nd Meagan. All ayes. Motion carried.**

IX. Consent Agenda - **Motion to approve. 1st Jason. 2nd Preston. Roll call vote. All ayes. Motion carried.**

- A. Approve Draw Request #4 in the amount of \$9,120 for the Locust St. Sanitary Sewer Project

X. Finances

- A. Treasurer's Report - Kent delivered the report.
- B. Payment of Bills (\$46,281.59) - **Motion to approve the bills. 1st Meagan. 2nd Denise. Roll call vote. All ayes. Motion carried.**
- C. Budget
 - 1. Schedule a February Meeting - 2/8 at 5:30

XI. Committee Reports

- A. Public Works
- B. Administrative
- C. Economic Development

XII. Attorney Comments

- A. Resolution authorizing the conveyance of 200 E. Myrtle St. - **Motion to approve. 1st Jason. 2nd Judy. Roll call vote. All ayes. Motion carried.** Terry to publish the resolution.
- B. Attorney opinion on Ordinance 8-1-2, 8-1-3, 8-1-4 re: building in Village ROW - Terry advised that a new ordinance be written. **Motion to have Terry draft a new ordinance regarding building in Village Right of way. 1st Denise. 2nd Meagan. All ayes. Motion carried.** That will be on the February board meeting for discussion and possible action.

- C. Rayhorn lot status update - Motion of judgement was filed. Once the court date has been set it can be finalized. Once that is complete we can vacate Illinois St. More to come on this next month.
- D. Update on IDOT Hwy 20 Maintenance agreement - No update.

XIII. Old Business *(Other than Committee Mtg Minutes/Consent Agenda)*

- A. Apple River Fort annexation update - No update.
- B. TIF Extension update - This process continues to move forward.
- C. New Village Hall update - Now that the conveyance resolution was approved tonight, the closing can be scheduled. The loan has been approved.
- D. Land behind Karburg's on Chicago St. (does JDCF need this for access) - JDCF does not need this road for access and would like it to be vacated. Once the Rayhorn lot situation is finalized the Village plans to pass an ordinance of vacation for Illinois St.
- E. War Memorial Update - Mayor Dittmar would like to make this a priority. Funding will be worked into the next budget which begins 5/1/21. This will be put on the Admin agenda and left there until it's completed.

XIV. New Business *(Other than Committee Mtg Minutes/Consent Agenda)*

- A. Discussion and possible action on approving the Admin Committee recommendation for a 3 year tax deferment for Betsy Dr. annexations - **Motion to approve deferring the Village taxes for three years for residents who annex on Betsy Dr. 1st Jason. 2nd Melody. Roll call vote. All ayes. Motion carried.**
- B. Elizabeth Municipal Landfill #2 - The IEPA reached out regarding what current sampling was being done on this landfill, as per the permitting requirements. James is working with them to reach compliance.
- C. Golden Knights - they are officially booked for Freedom Fest scheduled for 7/1/21.
- D. Update on NWSE (new agreement after the move) - Added a flat \$5,000 to their yearly rent.

XV. Mayor's Comments

- A. Gym use - Governor's orders allow for up to 25 people, so Mike will reach out to GEAR to resume sport activities that comply.
- B. Soil boring - Add to the Public Works budget for next year

XVI. Correspondence

- A. After Prom donation - **Motion to approve a \$100 donation using video gaming revenue. 1st Meagan. 2nd Judy. Roll call vote. All ayes. Motion carried.**

XVII. Executive Session - None

- A. Discussion and possible action

XVIII. Adjournment - **Motion to adjourn. 1st Jason. 2nd Melody. All ayes. Motion carried.**

