

VILLAGE OF ELIZABETH
BOARD MEETING MINUTES

Village Hall / 200 E. Myrtle St. / Elizabeth, IL
Wednesday, December 20th, 2023 @ 7:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Approve any Board Agenda additions
- IV. Audience
 - 1. NWILED Presentation on the Jo Daviess County Workforce Housing Needs Assessment Study
- V. MSA
 - A. Locust St. Sewer Project
 - B. Well House Improvements Project (IEPA)
 - C. Splash Pad Project
 - D. Downtown Sidewalk Project
 - E. Unsewered Community Grant (IEPA)
- VI. CFPS, Inc.
 - A. Well House Project (IEPA Project #17-5787)
 - B. Downtown Sidewalk Project
 - 1. Approve IDOT Policies and Procedures
 - C. Unsewered Community Grant (IEPA)
- VII. Police Report
- VIII. Minutes
 - A. Regular / November 2023
- IX. Consent Agenda
 - A. Approve the purchase of supplies up to \$250 for the Village to do routine sewer jetting
 - B. Approve paying \$38,039 from the DNR OSLAD grant funds towards the splash pad loan (now the village hall roof loan after consolidation)
 - C. Approve 2024 meeting dates for Admin, Public Works and Board
 - D. Approve the purchase of a used Kawasaki mule for \$500 from Peg & Rick Dittmar
- X. Finances
 - A. Treasurer's Report
 - B. Payment of Bills

C. Budget

1. Approve the increase of the Part-Time Police budget line item from 6,500 to 13,000
2. Discussion and possible action to use \$33,000 in TIF funds to pay off the remaining portion of the original splash pad loan
3. Discussion and possible action to approve Mayor Dittmar's recommendation that the \$2.25 water increase for the Well House project goes into effective 5/1/24 and has its own line item on the water budget/water bills

XI. Committee Reports

- A. Public Works
- B. Administrative
- C. Economic Development

XII. Attorney Comments

- A. Update on 244 N. Main St.
- B. Discussion and possible action to approve a Queen of Hearts Ordinance
- C. Intergovernmental Agreement with Elizabeth Township for plowing and road maintenance on Betsy Dr. and the Village owned portion of Eby's Mill Rd. in the amount of \$500

XIII. Old Business (*Other than Committee Mtg Minutes/Consent Agenda*)

- A. Elizabeth Business Hub * REMINDER -The Village will be hosting their 1/17/24 board meeting there*
- B. Village of Elizabeth Zoning Ordinance (*leave on agenda*)
- C. DACRA Program
 1. Discussion and possible action to remain in the program and begin paying the monthly fee (\$543.27)
- D. Ambrosia Wurster Subdivision
 1. Set a meeting date to review MSA's recommendations

XIV. New Business (*Other than Committee Mtg Minutes/Consent Agenda*)

- A. Approve the 2023 TIF payouts in the amount of \$79,666.36
- B. Discussion and possible action on the Subdivision Ordinance
- C. Create a Subdivision Committee
- D. Approve Christmas gift cards for employees (see list)
- E. Approve the FY23 Engagement Letter and accompanying fees from Jordan Sasscer CPA (\$13,300 Audit; \$2,600 TIF report, \$700 Financial report to Comptroller)
- F. Discussion on the Jo Daviess County UTV Ordinance
 1. Reciprocal licensing among municipalities
 2. Request to have reciprocal licensing with county and municipalities
 3. Discussion on reciprocal licensing with Grant & Lafayette County

XV. Mayor's Comments

- A. New IMRF Village contribution rate for 2024 is 8.22% (2023 rate was 7.31)
- B. WCCI Radio Christmas Music Sponsor request

XVI. Correspondence

- A. Letter from Sue Eversoll

XVII. Executive Session

- A. Discussion and possible action

XVIII. Adjournment